

Exhibit E

Joint Use Agreement Facilities Usage Application
Fairfield-Suisun Unified School District / City Of Fairfield

Requests for usage should be submitted 30 days prior to the quarterly meeting dates specified in the Joint Use and Development Agreement.

Date Submitted: _____

Requested by: Fairfield-Suisun Unified School District

Facility Requested: _____

Date Requested/Day of Week: _____

Time: Beginning: _____ Ending: _____

NOTE: For multiple day usage, use attached schedule and specify dates. Dates checked are NOT available due to school usage.

Event: _____

Projected Attendance: _____

Requesting Organization/Program: _____

Name of Contact Person: _____ Telephone: _____

Signature: _____

Equipment and Set-Up Request: _____

Person on Site Responsible for Program: _____ Telephone: _____

For Office Use Only

FSUSD Request Number: _____

Route to the following for information:

City of Fairfield

- City Facilities Staff
- City Division Manager
- City Master Scheduler

Approval by: _____

FEE INFORMATION: As established by the Joint Usage Agreement, the following is an estimate of fees for use of the _____ will be _____. Established fees listed in the Joint Use Agreement. The requesting organization will be billed at the end of the scheduled usage by City staff for City facilities and by the Fairfield-Suisun Unified School District Office for School facilities.

City of Fairfield Staff/Site Approval:

Name: _____ Title: _____ Date: _____

Comments: _____

