



Fairfield-Suisun Unified School District

English Learners & Instructional Support

2490 Hilborn Road · Fairfield, California 94534 • Telephone (707) 399-5051

FAX: (707) 399-5152 • www.fsusd.org

“Fairfield-Suisun Unified School District is a premier learning community that empowers each student to thrive in an ever changing world.”

District English Learner Advisory Committee (DELAC)

Agenda

Date/Time: May 14, 2019 6:00pm – 7:30pm

Location: Fairfield-Suisun Adult School Library

Members Present:

Legal Requirement/Training Covered (Check areas covered at this meeting.)

x	1. Advise on development or revision of English Learner Master Plan
	2. Conduct needs assessment on a school by school basis
x	3. Establish/revise district program, goals and objectives for English learner programs
	4. Develop/revise plan to ensure compliance with any applicable teacher and instructional aide requirements
	5. Review of Annual Language Census (formerly R-30 Report)
x	6. Review and comment on district's reclassification procedures
	7. Review and comment on the written notifications required
	8. Receive appropriate training on roles and responsibilities
x	9. Advise Governing Board on programs/services for English learners
x	10. Provide input, review and input on development of District Local Control Accountability Plan (LCAP)

I. Meeting Called to Order:

a) Welcome and Introductions

II. Changes/additions to the agenda:

III. Review/Approve Minutes:

a) April 9, 2019 DELAC Meeting Minutes

IV. Public Comment (limit to 3 minutes each):

V. New Business:

a) Provide input on 2019-20 to 2021-22 Local Control Accountability Plan (LCAP)

b) Receive training on Illuminate Parent Portal

c) Provide update on draft of EL Master Plan

d) Site Reports

VI. Agenda Items for Next Meeting:

VII. Adjournment:

Childcare, Spanish interpretation and light snacks will be available.

“In a safe, welcoming, and supportive learning environment, we provide innovative educational opportunities to develop resilient students who are inspired to succeed.”

Posted: May 9, 2019



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District English Learner Advisory Committee (DELAC)

Minutes

Date/Time: May 14, 2019 6:00pm – 7:30pm

Location: Fairfield-Suisun Adult School Library

Members Present: Jodie Phan, Alison Guernsey, Rita Ledesma, Ashley Tidwell, Marisol Martin, Rosalva Romero, Alejandra, Rosa Ramirez, Sherry McCormick, Cathy Chan, Chris Hill

Legal Requirement/Training Covered (Check areas covered at this meeting.)

x	1. Advise on development or revision of English Learner Master Plan
	2. Conduct needs assessment on a school by school basis
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	7. Review and comment on the written notifications required
	8. Receive appropriate training on roles and responsibilities
x	9. Advise Governing Board on programs/services for English learners
x	10. Provide input, review and input on development of District Local Control Accountability Plan (LCAP)

I. Meeting Called to Order:

a) Welcome and Introductions

Mr. Kornblum introduced himself and the following individuals present: Assistant Superintendent of Educational Services Dr. Sheila McCabe, Assistant Director of Technology Support Services Blake DiModica Assistant Director of English Learners and Instructional Support Chris Harrison, Translator Hector Alfaro.

II. Changes/additions to the agenda:

No changes were made to agenda

III. Review/Approve Minutes:

a) April 9, 2019 DELAC Meeting Minutes

April 9, 2019 minutes to be reviewed for approval at June 3, 2019 meeting.

IV. Public Comment (limit to 3 minutes each):

- a. The district will be running a Summer Math Camp Lab School hosted at Crystal Middle School from July 8th -August 1st (Monday - Thursday). This will be open to current 2018-19 5th, 6th, and 7th grade students. Students will have the opportunity to participate in hands-on games, puzzles, projects, and activities that will enhance their math abilities as well as provide a student's perspective to guide teachers in redesigning the math curriculum to be more interactive and interesting in the coming year.
- b. The district will be offering the KinderReady program in the summer open to all new registered kinder students at David Weir, Cleo Gordon, and Anna Kyle. Currently there is a waiting list as classes are full.

V. New Business:

a) Provide input on 2019-20 to 2021-22 Local Control Accountability Plan (LCAP)

Dr. McCabe presented to DELAC about 3 to 4 months ago and is back today to present the LCAP for any additional input that DELAC can provide. Community and parents can access the LCAP on district webpage to provide input or read document at <https://www.fsusd.org/LCAP> . The LCAP is a 3 year plan that describes the district's goals, actions, services and expenditures to support the outcomes set for students. There are four goals in the FSUSD LCAP which derived from state priorities; 1) Create safe, inclusive, and welcoming learning environments where students attend and are connected to their schools. 2) Engage parents and community partners through education, communication, and collaboration to promote student success. 3) Refine and expand targeted intervention and supports for students' academic, health, and social-emotional development. 4) Execute high quality instructional programs and provide educational options to ensure every student graduates and is college and career ready. FSUSD is currently in year 2 and next year we will be rewriting for new 3 year goals. The state has identified 8 priorities; 1) Basic - to ensure every students has a properly credentialed teacher, has textbooks for core areas and a facility that is safe meaning for example there is not exposed wires. 2) State Standards - that teachers are teaching to the standards 3) Parent Involvement - that parents are involved in what is happening in the district 4) Pupil Achievement - this is not just students showing up to school but that the district is providing enough services for our students to be successful 5) Pupil Engagement - being engaged in classroom and extracurricular activities 6) School Climate - is about students feeling safe and parents feel welcome 7) Course Access - that we have a system set up to allow students to take a college preparatory class or to participate in a Career Technical Education (CTE) pathway 8) Other Pupil Outcomes - the state leaves this up to districts but is about taking assessments such as AP exams.

Additionally, Dr. McCabe informed committed of outcomes met and not met for Goals 1-4. Committee members were then split into four groups where they each were assigned a goal. Each group was to read the actions pertaining to that goal to determine whether there are any similarities between each action. Each action stated what student subgroup it is aimed to.

[Click here for Presentation](#)

Committee feedback to some of the actions were as followed:

Goal 2 feedback: Committee members believe that the current actions under Goal 2 have good actions that focus on increasing family engagement. Some examples of how this was being accomplished were maintaining the bilingual Community Outreach Liaisons, having Language Line for everyone for that access and providing English as a Second Language (ESL) classes for parents. An increase in ESL classes was a action DELAC previously recommended for parents.

Goal 3 feedback: Approximately 4 actions were also embedded in the EL Master Plan for the district. One was to hire a counselor who is dedicated to providing above and beyond counseling services to the district's English learner high school students.

Goal 4 feedback: Most actions are around professional development. The one that was most noticeable was the one for Academic Conversations which committee members feel has been helpful.

Dr. McCabe informed committee members to please share LCAP information from tonight's meeting with others that could not attend meeting. Parents and community members are welcome to stop by the Fairfield-Suisun USD Educational Services office to share comments on the LCAP going forward to the board on June 13, 2019.

b) Receive training on Illuminate Parent Portal

Mr. DiModica presented information on how parents can access progress reports, report cards and assessment information via their Parent portal. Beginning the 2019-20 school year, parents will be able to access the assessment results for CAASPP and ELPAC via their Illuminate Parent Portal account for their Elementary students.

c) Provide update on draft of EL Master Plan

Actions will be shared at next meeting

d) Site Reports

Laurel Creek- Next ELAC meeting will be on Thursday. Attendance for meeting has been low. Parent at DELAC meeting had a question regarding what is happening to site 6th grade teachers as Laurel Creek will be a K-5 school in 2019-20. Mr.

Kornblum informed parent and committee that teachers are given the opportunity to select other positions either at the site or throughout the district based on seniority.

David Weir- Parents have reviewed and provided input on the 2019-20 SPSA. Site received requests for additional ways to for parents to understand and experience what their students are learning at school, and more opportunities for activities beyond simple academics for students.

Armijo- A new parent resource center is being developed that will be housed in the former library.

Tolenas: At the last ELAC meeting committee members talked about the site not having summer school as they are completing upgrades to the site due to the addition of 6th grade. Also discussed was the ongoing issue with students sitting on the hot pavement. Now the site will be providing cushions so that the students are not directly sitting on the pavement.

VI. Agenda Items for Next Meeting:

- a) 2019-20 Consolidated Application
- b) EL Master Plan updates
- c) The next meeting will be a potluck!

VII. Adjournment:

Meeting adjourned at 7:34 pm

Childcare, Spanish interpretation and light snacks will be available.

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