



Fairfield-Suisun Unified School District

English Learners & Instructional Support

2490 Hilborn Road · Fairfield, California 94534 • Telephone (707) 399-5051

FAX: (707) 399-5152 • www.fsusd.org

“Fairfield-Suisun Unified School District is a premier learning community that empowers each student to thrive in an ever changing world.”

District English Learner Advisory Committee (DELAC)

Agenda

Date/Time: October 16, 2018, 6:00pm – 7:30pm

Location: Anna Kyle Library

Members Present:

Legal Requirement/Training Covered (Check areas covered at this meeting.)

X	1. Advise on development or revision of English Learner Master Plan
	2. Conduct needs assessment on a school by school basis
	3. Establish/revise district program, goals and objectives for English learner programs
	4. Develop/revise plan to ensure compliance with any applicable teacher and instructional aide requirements
	5. Review of Annual Language Census (formerly R-30 Report)
	6. Review and comment on district’s reclassification procedures
	7. Review and comment on the written notifications required
X	8. Receive appropriate training on roles and responsibilities
	9. Advise Governing Board on programs/services for English learners
	10. Provide input, review and input on development of District Local Control Accountability Plan (LCAP)

I. Meeting Called to Order:

a) Welcome and Introductions

II. Changes/additions to the agenda:

III. Review/Approve Minutes:

a) June 5, 2018 DELAC Meeting

IV. Public Comment (limit to 3 minutes each):

V. New Business:

a) Receive training on roles/responsibilities of DELAC members

b) Elect officers

c) Review English Language Proficiency Assessments for California (ELPAC) score report

d) Review 2018-19 meeting schedule

VI. Agenda Items for Next Meeting

VII. Adjournment:

Childcare, Spanish interpretation and light snacks will be available.

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District English Learner Advisory Committee (DELAC)

Minutes

Date/Time: October 16, 2018, 6:00pm – 7:30pm

Location: Anna Kyle Library

Members Present: Azucena Mejia, Anita Perez, Sonal Ranadive, Marco Elejalde, Ashley Tidwell, Betty Jo Ortiz, Sherry McCormick Christina Taylor, Maria Luisa V.

Legal Requirement/Training Covered (Check areas covered at this meeting.)

X	1. Advise on development or revision of English Learner Master Plan
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X	8. Receive appropriate training on roles and responsibilities
	9. Advise Governing Board on programs/services for English learners
	10. Provide input, review and input on development of District Local Control Accountability Plan (LCAP)

I. Meeting Called to Order:

a) Welcome and Introductions

Mr. Kornblum introduced himself and welcomed committee to the first DELAC meeting of the 2018-19 school year. The following individuals also introduced themselves to committee; Assistant Director of English Learners and Instructional Support, Christine Harrison, District Translator, Carmen Casillas, Secretary, Lisette Cañas and Secretary, Melissa Mata. DELAC members introduced themselves and the sites they were representing.

II. Changes/additions to the agenda:

Committee agreed unanimously to add and review for potential approval the 5/18/2018 minutes to tonight’s agenda.

III. Review/Approve Minutes:

a) June 5, 2018 DELAC Meeting

Christina Taylor motioned to approve 5/18/2018 minutes. Azucena Mejia seconded the motion. May minutes unanimously approved. Marco Elejalde motioned to approve 6/5/2018 minutes. Sherry McCormick seconded the motion. June 5, 2018 minutes unanimously approved.

IV. Public Comment (limit to 3 minutes each):

- a) Mrs. Harrison shared information on the following topics;
 - 1) College information pamphlet previously shared at Rodriguez High School. Pamphlet had information on how families can support students in preparing for college.
 - 2) A number of our schools in the district have began hosting PIQE (Parent Institute for Quality Education) seminars such as Rodriguez High School, Anna Kyle, and possibly many more site. PIQE empowers parents about new information about school.
 - 3) DELAC members may sign up to receive DELAC notifications via Remind texting app.
- b) Ms. Mejia's main focus for returning to serve as part of the DELAC this school year was due to the following;
 - 1) The handicap parking issues have not been resolved at Dan O Root Health and Wellness Academy. Individuals who do not have a handicap sticker or plaque continue to park in the handicap designated area. During construction a new handicap designated area with a ramp was implemented and the issue still occurs. Parent has spoken to site principal and nothing has been done. Site principal has said that anyone can park there.
 - 2) During construction the pedestrian crosswalk was painted over and has not been repainted therefore causing safety issues not only for handicap students and parents but for the general public as well.
- c) Mr. Elejalde of Rodriguez high presented the following;
 - 1) PIQE occurs every Tuesday at Rodriguez high. Parents have discussed how to address parents who don't speak English and how to help these parents help their students.
 - 2) Rodriguez High is going to have a program where parents will act as parent liaisons to provide support to others who may experience barriers with language while advocating for their children.
- d) Ms. Taylor from Anna Kyle is trying to get a program started on forming a parent conversational group. The program would be designed for parents whose primary language is English or Spanish. The program would allow English speaking parents to attend so that they would be in a setting that would allow them to learn Spanish and vice-versa for Spanish speaking parents. The main goal would be to build a community of families wanting to learn another language and to support their children.

V. New Business:

a) Receive training on roles/responsibilities of DELAC members

Mr. Kornblum conducted the training on the roles and responsibilities of DELAC. DELAC is a partnership between the district and parents to truly establish parent involvement and engagement. DELAC is responsible to advise the district Governing Board, conduct district-wide needs assessment, establishing district programs/services for English learners (ELs) students, and reviewing procedures/notifications specific to EL students. The essential requirements of DELAC are that the committee must contain a majority of Parents/Guardians to EL students, site ELAC must elect one parent member to DELAC, and provide input to District Local Control and

Accountability Plan (LCAP). Districts who have at least 51 EL students must have a DELAC. Fairfield-Suisun Unified School District has a roughly 3,000 EL students. School sites must have an ELAC if they have at least 21 EL students. This year a team will gather to review and update district English Learner master plan. Parents raised questions about the effectiveness of the Dual Immersion program in the district and the availability of student slots in comparison to the total population of ELs in district. Additionally, they would like to review as a future topic Dual Immersion data of ELs compared to EL student performance for those not enrolled in the Dual Immersion program.

b) Elect officers

Mr. Elejalde, DELAC representative from Rodriguez High nominated himself for the position of Chairperson. Hand vote was unanimous. Ms. Tidwell, DELAC representative from Suisun Elementary nominated herself for the position of Vice Chairperson. Hand vote was unanimous.

c) Review English Language Proficiency Assessments for California (ELPAC) score report

d) Review 2018-19 meeting schedule

VI. Agenda Items for Next Meeting

Items to cover at next DELAC meeting: 1) ELPAC (English Language Proficiency Assessments for California) 2) Dual immersion data.

VII. Adjournment:

Meeting adjourned at 7:36 pm.

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