



Fairfield-Suisun Unified School District

English Learners & Instructional Support

2490 Hilborn Road · Fairfield, California 94534 • Telephone (707) 399-5051

FAX: (707) 399-5152 • www.fsusd.org

“Fairfield-Suisun Unified School District is a premier learning community that empowers each student to thrive in an ever changing world.”

District English Learner Advisory Committee (DELAC)

Agenda

Date/Time: June 3, 2019 5:00pm – 6:00pm

Location: Anna Kyle Elementary- Library

Members Present:

Legal Requirement/Training Covered (Check areas covered at this meeting.)

x	1. Advise on development or revision of English Learner Master Plan
	2. Conduct needs assessment on a school by school basis
x	3. Establish/revise district program, goals and objectives for English learner programs
	4. Develop/revise plan to ensure compliance with any applicable teacher and instructional aide requirements
	5. Review of Annual Language Census (formerly R-30 Report)
	6. Review and comment on district’s reclassification procedures
	7. Review and comment on the written notifications required
	8. Receive appropriate training on roles and responsibilities
x	9. Advise Governing Board on programs/services for English learners
	10. Provide input, review and input on development of District Local Control Accountability Plan (LCAP)

I. Meeting Called to Order:

- a) **Welcome and Introductions**

II. Changes/additions to the agenda:

III. Review/Approve Minutes:

- a) **April 9, 2019 DELAC Meeting Minutes**
- b) **May 14, 2019 DELAC Meeting Minutes**

IV. Public Comment (limit to 3 minutes each):

V. New Business:

- a) **Provide update on the EL Master Plan**
- b) **2019-20 Consolidated Application for Federal Funds**
- c) **Site Reports**
- d) **Recognitions**

VI. Adjournment:

Childcare, Spanish interpretation and light snacks will be available.

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District English Learner Advisory Committee (DELAC)

Agenda

Date/Time: June 3, 2019 5:00pm – 6:00pm

Location: Anna Kyle Elementary- Library

Members Present: Dalal Mansour, Rita Ledesma, Rosa Ramirez, Sonal Ranadive, Ashley Tidwell, Stephanie Gonzalez, Rosalva Romero, Teresa B., Sherry McCormick, Chris Hill

Legal Requirement/Training Covered (Check areas covered at this meeting.)

x	1. Advise on development or revision of English Learner Master Plan
	2. Conduct needs assessment on a school by school basis
x	3. Establish/revise district program, goals and objectives for English learner programs
	4. Develop/revise plan to ensure compliance with any applicable teacher and instructional aide requirements
	5. Review of Annual Language Census (formerly R-30 Report)
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	7. Review and comment on the written notifications required
	8. Receive appropriate training on roles and responsibilities
x	9. Advise Governing Board on programs/services for English learners
	10. Provide input, review and input on development of District Local Control Accountability Plan (LCAP)

I. Meeting Called to Order:

a) Welcome and Introductions

Mr. Kornblum introduced himself and the following individuals present: new District Translator, Mariel Becerra Arellano, Assistant Director of English Learners and Instructional Support Chris Harrison, Translator Hector Alfaro and Secretary Melissa Mata.

II. Changes/additions to the agenda:

No changes or additions.

III. Review/Approve Minutes:

a) April 9, 2019 DELAC Meeting Minutes

Stephanie Gonzalez motioned to approve the April 9, 2019 minutes. Ashley Tidwell seconded the motion. April 9th minutes unanimously approved.

b) May 14, 2019 DELAC Meeting Minutes

Ashley Tidwell motioned to approve the May 14, 2019 minutes. Rosa Ramirez seconded the motion. May 14th minutes unanimously approved.

IV. Public Comment (limit to 3 minutes each):

No public comments

V. New Business:

a) Provide update on the EL Master Plan

1. Based on recommendation in EL Master Plan, a Counselor focusing on supplemental support for EL students (beyond the base counseling program services) has been hired. Karina Colantoni will start in her new position this 2019-20 school year.
2. Pilot for 3rd grade reading intervention program is no longer being moved forward utilizing an outside vendor for the curriculum. Educational services will reconvene to discuss a new plan for the 3rd grade reading intervention program and instruction.

3. Funds have been allocated to a few secondary sites to augment the allotted staffing in 2019-20 for teachers who will be coaching other teachers and ensuring students are receiving the required daily designated ELD. Additionally, a teacher at B Gale Wilson will be supporting the implementation GLAD instructional strategies training to their middle school teachers.
4. 8 of the district's elementary schools have hired a portion of a Teacher of Academic Support position in order to train their site teachers on designated and integrated ELD practices and provide classroom coaching.
5. The Assistant Superintendent of Educational Services has stated that the EL Master Plan recommendations were an integral part of the LCAP development this year, and the EL Master Plan has solidified the focus of actions FSUSD is working toward in the coming year.

b) 2019-20 Consolidated Application for Federal Funds

1. FSUSD is required to submit the Consolidated Application (Con App) to apply for Federal funds twice a year. The Con App provides approximately 5 million dollars in federal funding for FSUSD with Title I, II, III, and IV funds.
2. Title I funds are allocated based on census data. If a school site has more than 75% of their students who are eligible to receive free or reduced lunch, the district is then required to provide the site with Title I funds. FSUSD currently has 12 school sites receiving Title I funds. A percentage of Title I funds are allocated to the Family Resource Center (FRC) to provide district homeless services for students and families. Title II funds are used to develop the expertise of teachers and principals through professional development. FSUSD was allocated \$613,914 for 2018-19 and currently has \$118,854 unspent.
3. Title III Immigrant (IMM) funds are allocated services for English learner students who have been in the U.S for less than 3 years. FSUSD has allocated a portion of these funds to provide classroom support for these students at Armijo and Fairfield High school. FSUSD usually receives about \$50,000 in Title III IMM funds. FSUSD receives Title III Language of Instruction (LOI) funds for English learner students. The district received \$275,000 in new funds from Title IV this school year. Under federal transferability regulations, those funds were moved into Title III LOI in order to address recommendations from the EL Master Plan that will be implemented in 2019-20, including the EL counselor and professional development for teachers on designated and integrated ELD instruction. During the 2018-19 school year FSUSD's Title III LOI entitlement was \$331,035.

c) Site Reports

1. Laurel Creek: ELAC and School Site Council was held at the same time. The committee discussed how 2019-20 funds would be allocated.
2. Fairview: Parent engagement decreased due to site construction. They have plans to mitigate this in 2019-20.
3. E Ruth Sheldon: Parent engagement decreased due to site construction. Site has held fewer meetings and communication with parents has not been as effective.
4. Nelda Mundy: School Site Council and ELAC discussed how the MCA could make the meeting more inviting for parents so that they bring more individuals to the meetings.

d) Recognitions

Mr. Kornblum presented DELAC members with Certificates of Appreciation for their participation during the 2018-19 school year.

VI. Adjournment:

Meeting adjourned at 6:01 pm

Childcare, Spanish interpretation and light snacks will be available.

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