



Fairfield-Suisun Unified School District

English Learners & Instructional Support

2490 Hilborn Road · Fairfield, California 94534 • Telephone (707) 399-5051

FAX: (707) 399-5152 • www.fsusd.org

“Fairfield-Suisun Unified School District is a premier learning community that empowers each student to thrive in an ever changing world.”

District English Learner Advisory Committee (DELAC)

Agenda

Date/Time: April 9, 2019 6:00pm – 7:30pm

Location: Anna Kyle Elementary Library

Members Present:

Legal Requirement/Training Covered (Check areas covered at this meeting.)

x	1. Advise on development or revision of English Learner Master Plan
	2. Conduct needs assessment on a school by school basis
x	3. Establish/revise district program, goals and objectives for English learner programs
	4. Develop/revise plan to ensure compliance with any applicable teacher and instructional aide requirements
	5. Review of Annual Language Census (formerly R-30 Report)
	6. Review and comment on district’s reclassification procedures
	7. Review and comment on the written notifications required
	8. Receive appropriate training on roles and responsibilities
x	9. Advise Governing Board on programs/services for English learners
	10. Provide input, review and input on development of District Local Control Accountability Plan (LCAP)

I. Meeting Called to Order:

a) Welcome and Introductions

II. Changes/additions to the agenda:

III. Review/Approve Minutes:

a) March 5, 2019 DELAC Meeting Minutes

IV. Public Comment (limit to 3 minutes each):

V. New Business:

a) English Learner Master Plan Update – 2019-20 Actions

b) Site Reports

VI. Agenda Items for Next Meeting:

VII. Adjournment:

Childcare, Spanish interpretation and light snacks will be available.

“In a safe, welcoming, and supportive learning environment, we provide innovative educational opportunities to develop resilient students who are inspired to succeed.”

Posted: April 1, 2019



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District English Learner Advisory Committee (DELAC)

Minutes

Date/Time: April 9, 2019 6:00pm – 7:30pm

Location: Anna Kyle Elementary Library

Members Present: Azucena Mejia, Alison Guernsey, Rosa Ramirez, Khalid Bachkar, Marisol Martin, Ashley Tidwell, Rosalva Romero, Edith Lozoya, Jepsy Freire, Rosa Maya, Adriana Rivera, Tracy Lewis, Araceli Lopez, Todd Bennett, Dwight Rogers

Legal Requirement/Training Covered (Check areas covered at this meeting.)

x	1. Advise on development or revision of English Learner Master Plan
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	10. Provide input, review and input on development of District Local Control Accountability Plan (LCAP)

I. Meeting Called to Order:

a) Welcome and Introductions

Mr. Kornblum introduced himself and the following individuals present: Assistant Director of English Learners and Instructional Support, Christine Harrison, Secretary, Melissa Mata and Translation by Hector Alfaro. Committee introduced themselves.

II. Changes/additions to the agenda:

No changes/additions to agenda

III. Review/Approve Minutes:

a) March 5, 2019 DELAC Meeting Minutes

Ashley Tidwell motioned to approve 3/5/2019 minutes. Dwight Rogers seconded the motion. March minutes unanimously approved.

IV. Public Comment (limit to 3 minutes each):

- a) Araceli Lopez, Assistant Principal of Anna Kyle shared that Anna Kyle will host a Easter Egg Hunt Party on April 20th from 10 am -12 pm.
- b) Howard Kornblum reminded DELAC that the English Proficiency Celebration is on April 16, 2019. The first ceremony is from 5:00 pm -5:45 pm and the second ceremony is from 6:30 pm -7:15 pm.
- c) Khalid Bachkar, Rolling Hills parent representative stated past DELAC minutes have been a summary of the meeting and should be instead recorded with detail as minutes did not capture what attendees said. Mr. Bachkar made recommendations at last meeting that were not captured within March minutes.

- d) The district will be running 3rd grade Reading Jump Start as reading intervention Summer ESY (extended school year) program for incoming 2019-20 3rd grade EL students. This program is focused on literacy, phonics and phonemic awareness.

V. New Business:

a) English Learner Master Plan Update – 2019-20 Actions

DELAC provided EL Master Plan recommendations at the March 5th DELAC meeting. The English Learners and Instructional Support (EL/IS) department presented the EL Master Plan recommendations to Cabinet, the Student Advisory Council and the Educational Services team that included why the EL Master Plan is being rewritten and the shift in standards and assessments. The next steps consist of the EL/IS department meeting with site principals and how they should move forward with recommendations that were made for sites to address in the SPSA's pertaining to English learners.

Chapter 6 of the EL Master Plan will be updated annually for the following areas: CA Data Dashboard indicators, ELPAC, and funding. For the 2019-20 school year the following are proposed EL Master plan expenditures:

1. Primary Literacy professional development (PD) /coaching for grades K-2. \$60,000 from Title I PD and \$40,000 from Title II has been allocated to provide teachers in grades K-2 with Primary Literacy professional development and coaching. This professional development will provide teachers with the training they need on how to teach beginner reading. Committee members had various questions regarding who would be providing these services, they wanted to know whether it would be an in-district coach or outside agency providing the services. At this time, the district has not made a decision on who will be providing the services. This would be a decision made the Educational Services team.
2. EL lead teachers providing professional development/coaching. EL lead teachers will be providing PD and coaching to their site specific teachers in a variety of areas. Sites will fund this out of site allocated Title I funds.
3. Rosetta Stone student licenses. \$23,000 from Title III Immigrant funds has been allocated to purchase Rosetta Stone student licenses to support EL newcomers who are in their first or second year in a U.S school. This software is to be used as a supplementary service not as a replacement for daily designated ELD. Note: this is not a specific recommendation from the EL Master Plan
4. Bilingual paraeducators. \$60,000 has been allocated from Title III Immigrant funds to hire two bilingual paraeducators to support EL newcomers at Armijo and Fairfield High Schools. In 2019-20, Title III Immigrant can fund a total of 1.5 FTE for bilingual paraeducators as this includes 2018-19 carry-over funding.
5. Intervention- 2nd grade reading, and Intervention- Long-term English learners. \$100,000 from Title III Language of Instruction (LOI) has been allocated to provide after school Intervention. 50K for 2nd grade reading intervention and 50K for after school intervention (grades 4-8) for Long-term English learners using the English 3D material.
6. Dual Immersion (DI) GLAD training. \$33,000 has been allocated from Title III Language of Instruction (LOI) for the DI Guided Language Acquisition Design (GLAD) coaching. GLAD training is provided to the DI elementary teachers which cover the different types of GLAD strategies teachers can use in their classrooms.
7. Designated and Integrated PD/Coaching. \$44,000 from Title III LOI is allocated for the EL/IS department to work with FSUSD teachers to provided professional development along with EL/IS on designated and integrated ELD.

8. Additional Counselor. The district's Student Advisory Council provided feedback pertaining to support needed for secondary students. The Student Advisory Council advocated for there to be a Counselor who would advocate for English learner students while helping them with the individual needs. For example, supporting a student who wants to go to a 4 year college but was missing some "a-g" classes. The EL Master Plan \$85,000 from Title III LOI funds is being allocated for a Counselor position at secondary schools to focus on serving EL students.
9. Alternative Reclassification Training. \$2,500 from Title III LOI has been allocated for Alternative Reclassification training aimed at training the following individuals on the process for reclassifying an English learner student who also receives Special Education services through an alternative process via the IEP; Special Education teachers, Psychologists, Speech Pathologist, and certificated support for English learner teachers.
10. DI Teacher of Academic Support, DI Bilingual paraeducator and Spanish TK teacher. \$25,000 from Title III LOI has been allocated to multi-fund a Dual Immersion Teacher of Academic Support for the Dual Immersion program at B Gale Wilson K-8. Additionally, \$116,000 has been allocated to fund the Spanish Transitional Kindergarten (TK) teacher for the Spanish Language TK program at B Gale Wilson K-8 and the Dual Immersion Bilingual paraeducator position. Note, this is note a recommendation from the EL Master Plan Committee.
11. Community Outreach Liaisons. \$71,000 from Title III LOI has been allocated to multi-fund 5 of the district's Community Outreach Liaison positions.
12. Extra Full-time Employee (FTE), Augmented FTE to support ELs, and Intervention-Reclassified Fluent English Proficient students. Sites are using their Supplemental Concentration Grants funds for the following; designated/integrated PD/coaching, extra certificated FTE for ELD groupings in courses, EL lead teachers, augmented FTE to support ELS in CTE pathways and interventions as needed for reclassified students who are in the 4 year monitoring period.

b) Site Reports

1. Anna Kyle: ELAC reviewed the 2019-20 Single Plan for Student Achievement (SPSA) where committee members discussed how funds would be allocated specifically for English learners. ELAC discussed how they would see continued improvement with teachers participating in ELA/ELD professional development. Additionally, site might bring back the Latino Literacy Program as parents who participated felt a sense of unity with school site while in said program.
2. Armijo High: Solano County Library representatives presented information regarding the programs they offer at last ELAC meeting.
3. B Gale Wilson: ELAC discussed the summer Extended School Year program that would consist of reading and writing in Spanish interventions.
4. Cleo Gordon: Site held a Science Extended School Year program during Spring Break. Site will host a Kinder and 3rd grade Summer Extended School year program.
5. Crystal: ELAC discussed next year projects and planned for possible potluck.
6. Dan O Root: ELAC provided budget input and discussed future small group intervention programs. Also discussed what site's reclassification numbers and what they could do to improve their rates.
7. David A Weir: Site has professional development consulting services with Buckerfield that reviews different strategies to use.
8. E Ruth Sheldon: Last ELAC meeting was canceled and has not been rescheduled yet.
9. Laurel Creek: Site recognized students who have been reclassified as Fluent English Proficient this school year.

10. Sem Yeto: Site has hired a 4 hour Community Outreach Liaison who is bilingual and biliterate. It was recognized in the SPSA that those two qualities would be extremely helpful during the site's "Power Hour" class.
11. Tolenas: ELAC discussed projects that will during the summer. Committee members discussed last March DELAC meeting notes.

VI. Agenda Items for Next Meeting:

VII. Adjournment:

Meeting adjourned at 7:45 pm

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