



Fairfield-Suisun Unified School District

"Fairfield-Suisun Unified School District is a premier learning community that empowers each student to thrive in an ever changing world."

MEASURE J CITIZENS' OVERSIGHT COMMITTEE MEETING

March 13, 2017 – 5:00 P.M.

**District Office, Conference Room 102
2490 Hilborn Rd
Fairfield, CA 94534**

AGENDA/PUBLIC NOTICE

Members of the public wishing to address specific items on the Citizens' Oversight Committee meeting agenda are requested to submit a *Request to Speak* form prior to the specific items being discussed by the Committee members (Governing Board Policy 9323). *Request to Speak* forms should be turned in to the Committee or designee, and shall only be for areas under the charge of the Committee. Each speaker will be allowed three minutes. A person with a disability may contact the District Superintendent's office at (707) 399-5009 at least 24 hours before the scheduled meeting to request receipt of an agenda in an alternative format or to request disability-related accommodations, including auxiliary aids or services, in order to participate in the public meeting.

- I. OPENING**
 - A. CALL TO ORDER, 5:00 P.M.**

- II. ACTION ITEMS**
 - A. APPROVAL OF MINUTES**
 - i. DECEMBER 12, 2016, MEETING**

- III. INFORMATION ITEMS**
 - A. REVIEW FINANCIAL REPORT**
 - B. STAFF REPORT**
 - C. UPCOMING MEASURE J PROJECTS**

- IV. PUBLIC COMMENT**

- V. FUTURE AGENDA ITEMS**

Kris Corey, Superintendent

"In a safe, welcoming, and supportive learning environment, we provide innovative educational opportunities to develop resilient students who are inspired to succeed."

Citizens' Oversight Committee
Meeting Minutes
December 12, 2016 – 5:00 p.m.
District Office
2490 Hilborn Road
Fairfield, CA 94534

DRAFT

A meeting of the Fairfield-Suisun Unified School District Citizens' Measure J Oversight Committee was held at the District Office, Room 102.

CALL TO ORDER

Mr. Rick Wood called the meeting to order at 5:01 p.m.

Members in attendance: Nicole Mallari, Jana Modena, Barbara Pisching, LeRoy Purvis, Chuck Wood, and Rick Wood

Absent: Robert C. Thomas, excused; Rochelle Sherlock, excused

District Administration in attendance: Mark Covington, Executive Director, Facilities and Operations, Kim Van Gundy, Assistant Director, Facilities & Construction; Rachel Dula, Facilities Planner; Michelle Henson, Assistant Superintendent, Business Services

Guests in attendance: Murray Bass, John Takeuchi,

APPROVAL OF MINUTES

Ms. Modena made the motion to approve the minutes of the October 18, 2016, meeting with the one correction noted and Mr. Chuck Wood seconded. All voted aye and the motion passed. The correction is to Ms. Goehring's name on page 3.

REVIEW FINANCIAL REPORT TEMPLATES

Mr. Covington reviewed the templates that are currently being used by Measure C. The first template is a report on Fund 21, which is the building fund. It notes the sale of bonds, the interest earned, and the amounts transferred in and out of the fund. The second template shows the costs per project. The final template is a one-page summary of all funds associated with the projects. Mr. Rick Wood suggested the Committee starts with these templates. Ms. Van Gundy suggested that the second template can have a better layout to allow for better readability. Mr. Rick Wood suggested that staff provide a glossary of acronyms for the next meeting.

STAFF REPORT

Mr. Covington summarized the Request for Qualifications (RFQ) for geotechnical, topographic and inspector firms. The District will most likely move forward with another RFQ for more inspectors. The pool of architects was also approved and will give the District an opportunity to create a design team assigned to specific sites.

Ms. Pisching asked how these firms are paid. Mr. Covington clarified the architects are paid from Measure J funds for their full scope of service. It is a fixed, negotiated price.

The price will be negotiated based on scope. Therefore, the architect's fee will not necessarily be a percentage of the project as was typically done in the past.

Mr. Rick Wood stated that schools should be a source of community pride. He would like the architects to bring their creativity to our schools. Mr. Covington agreed and would like architects to find cost effective design elements. Mr. Covington suggested the Committee check out the approved architects' websites to see the designs they have created.

UPCOMING MEASURE J PROJECTS

Not every school will be touched in the first bond sale. There are approximately 14 projects moving forward. Work will start to occur next summer at Suisun Valley, and the track and field projects at Fairfield High and Rodriguez High. Mr. Covington explained the process; it could be a year and a half from hiring the architect to start of construction due to review times at the Division of the State Architect.

Mr. Chuck Wood asked for the specific list. Mr. Covington clarified that staff will bring a list for the Committee at the next meeting. Mr. Chuck Wood also requested a picture of each school and a map of all the locations. Mr. Purvis suggested older facilities should be prioritized. Ms. Van Gundy explained that the Rodriguez track was prioritized because structural issues were creating safety concerns for the students.

Mr. Rick Wood asked if any land purchases are planned as part of Measure J. Mr. Covington answered that there are not.

Mr. Chuck Wood asked for further information on how the negotiation will work with the architects. The District will choose the architect from the pool for a specific project or a specific site and then start the negotiation process. If the District cannot come to terms with the architect, then another architect will be chosen from the pool.

Ms. Pisching located the Notice of Awards on the District website for Dover projects and inquired how these were being funded. Ms. Van Gundy responded that Prop 39 is funding the lighting project. Ms. Pisching also asked about the "Notice of Exemptions" for several projects posted on the website. Mr. Covington explained that the California Environmental Quality Act (CEQA) has certain requirements for all projects that must be evaluated. These projects qualified for a categorical exemption. Mr. Chuck Wood clarified that CEQA is about how the project affects the environment and the exemption shortens the time period in which someone can contest the finding.

Ms. Pisching would like to see the bid amounts prior to approval. However, the Governing Board must approve the bid award first, and then the Committee will see the bid amount.

PUBLIC COMMENT

Murray Bass and John Takeuchi made comments regarding Measure J funds and how they would like to see the funds spent.

FUTURE AGENDA ITEMS

The next meeting will be held on March 13, 2017, at 4:30pm at a site to be determined.
The Committee requested the following items:

1. Update on the PLA negotiation process
2. Binders containing site maps and plans
3. Measure J project list

Mr. Chuck Wood made the motion to adjourn the meeting at 6:18. Ms. Modena seconded.

Approved: _____
Ms. Jana Modena, Vice Chair

**Fairfield-Suisun Unified School District
Measure J Funds
Building Fund (21)
2016-17**

Beginning Fund Balance			\$ -
Proceeds from the Sale of Bonds	21-0000-0-8951-0000-0000-000-000		\$ 83,745,000.00
Bond Premium	21-0000-0-8979-0000-0000-000-000		\$ -
Transfer In	21-0000-0-8919-0000-0000-000-000		\$ -
Interest as of 01/31/17	21-0000-0-8660-0000-0000-000-000		\$ 156,370.73
			<u>\$ 83,901,370.73</u>
Less			
Contracts for Service			
US Bank - Series A	Administration Fees	\$ -	
Government Financial Strategies	Disclosure Obligations	<u>\$ -</u>	
	21-0000-0-5810-0000-8500-000-052		\$ -
Transfers Out to State School Building Fund:			
Suisun Valley Pking Lot			\$ 2,326,902.00
FHS Track Increment I			\$ 2,538,005.00
RHS Track Increment I			\$ 2,565,110.00
Jones Mod*			\$ 62,377.00
Fairview Mod*			\$ 195,007.00
Grange*			\$ 131,341.00
			<u>\$ 7,818,742.00</u>
Total Expenses & Transfers Out			<u>\$ 7,818,742.00</u>
Ending Fund Balance			\$ 76,082,628.73
Reserved For:			
US Bank Administration Fees	Will pay until final Debt Services Payment		
Government Financial Strategies	Disclosure Obligations		
Total Designations			\$ -
Undesignated Fund Balance			<u>\$ 76,082,628.73</u>

Indicates ongoing expense for Servicing Bonds.

* These projects have survey budgets that will be included in expenditure reports at next COC meeting when funds are encumbered.

Summary of Measure J (Work in Progress) Projects as of 1/31/17

Projects	Measure J Funds	State Apportionment	Interest	All Other Sources	Total Funding Sources	Expensed to Date (thru 1/31/17)
Suisun Valley Lot	\$ 112,890.00	\$ -	\$ -	\$ -	\$ 112,890.00	\$ 112,890.00
Fairfield Track (Increment I)	\$ 442,035.30	\$ -	\$ -	\$ -	\$ 442,035.30	\$ 442,035.30
Rodriguez Track (Increment I)	\$ 363,614.75	\$ -	\$ -	\$ -	\$ 363,614.75	\$ 363,614.75
TOTALS	\$ 918,540.05	\$ -	\$ -	\$ -	\$ 918,540.05	\$ 918,540.05
	(e)	(b)	(c)	(d)	(a)	

	Revenue Received	2016-2017	Revenue Received Totals
Measure J	\$	112,890.00	\$ 112,890.00
State Apportionment	\$	-	\$ -
Contribution	\$	-	\$ -
Total Funds	\$	112,890.00	\$ 112,890.00

Object/Description	Budgeted To Date	Expense 2016-2017	Expense TOTAL	Object/Description	Budgeted To Date	Expense 2016-2017	Expense TOTAL
4400 Furniture & Equipment under \$500	\$ -	\$ -	\$ -	Building Expenditures	\$ -	\$ -	\$ -
5755 In House Printing	\$ -	\$ -	\$ -	6210 Architect Fees	\$ -	\$ -	\$ -
5810 Contracts for Services	\$ -	\$ -	\$ -	6215 Technology Building Improvements	\$ -	\$ -	\$ -
Land Expenditures				6219 Architect Additional Services	\$ -	\$ -	\$ -
6110 Purchase of Site	\$ -	\$ -	\$ -	6220 DSA Plan Check Fees	\$ -	\$ -	\$ -
6115 Technology Improvements	\$ -	\$ -	\$ -	6230 CDE Fees	\$ -	\$ -	\$ -
6120 Appraisals	\$ -	\$ -	\$ -	6235 DTSC Fees	\$ -	\$ -	\$ -
6130 Escrow Costs	\$ -	\$ -	\$ -	6250 Preliminary Tests	\$ -	\$ -	\$ -
6140 Surveys	\$ 11,415.00	\$ 11,415.00	\$ 11,415.00	6255 Construction Testing	\$ -	\$ -	\$ -
6150 Support Costs	\$ 14,300.00	\$ -	\$ -	6259 Construction Testing Change Order	\$ -	\$ -	\$ -
6155 Hazardous Waste Removal	\$ -	\$ -	\$ -	6270 Other Cost Planning	\$ -	\$ -	\$ -
6160 Relocation Assistance	\$ -	\$ -	\$ -	6276 Interim Housing	\$ -	\$ -	\$ -
6170 Land Improvements	\$ 3,234,328.00	\$ 101,475.00	\$ 101,475.00	6279 Other Cost Planning Change Order	\$ -	\$ -	\$ -
Architect Fees	\$ 221,000.00	\$ 71,825.00	\$ 71,825.00	6280 Permanent Construction	\$ -	\$ -	\$ -
DSA Plan Check Fees	\$ 29,650.00	\$ 29,650.00	\$ 29,650.00	6281 Construction Mgmt. Firms	\$ -	\$ -	\$ -
Special Inspection	\$ 10,000.00	\$ -	\$ -	6282 Const. Mgmt. Other Costs	\$ -	\$ -	\$ -
Construction	\$ 2,876,875.00	\$ -	\$ -	6283 Labor Compliance	\$ -	\$ -	\$ -
Construction Management	\$ 50,773.00	\$ -	\$ -	6285 Construction - Interim Housing	\$ -	\$ -	\$ -
DSA Inspector	\$ 46,030.00	\$ -	\$ -	6289 Permanent Const Change Order	\$ -	\$ -	\$ -
6175 Construction Demolition	\$ -	\$ -	\$ -	6290 Inspection	\$ -	\$ -	\$ -
6180 Construction	\$ -	\$ -	\$ -	6293 Inspection Change Order	\$ -	\$ -	\$ -
6185 Site Construction/Interim Housing	\$ -	\$ -	\$ -	Media & Equipment	\$ -	\$ -	\$ -
6189 Site Construction Change Orders	\$ -	\$ -	\$ -	6300 Books/Media for New Libraries	\$ -	\$ -	\$ -
				6400 Equipment over \$15,000	\$ -	\$ -	\$ -
				6415 Technology Hardware over \$15,000	\$ -	\$ -	\$ -
				6416 Technology Software over \$15,000	\$ -	\$ -	\$ -
				Total Expenses	\$ 3,260,043.00	\$ 112,890.00	\$ 112,890.00

	Revenue Received	2016-2017	Revenue Received Totals
Measure J	\$	442,035.30	\$ 442,035.30
State Apportionment	\$	-	\$ -
Contribution	\$	-	\$ -
Total Funds	\$	442,035.30	\$ 442,035.30

Object/Description	Budgeted To Date	Expense 2016-2017	Expense TOTAL	Object/Description	Budgeted To Date	Expense 2016-2017	Expense TOTAL
4400 Furniture & Equipment under \$500	\$ -	\$ -	\$ -	Building Expenditures	\$ 71,942.40	\$ -	\$ -
5755 In House Printing	\$ -	\$ -	\$ -	6210 Architect Fees	\$ -	\$ -	\$ -
5810 Contracts for Services	\$ 1,027.00	\$ -	\$ -	6215 Technology Building Improvements	\$ -	\$ -	\$ -
Land Expenditures				6219 Architect Additional Services	\$ 4,905.00	\$ -	\$ -
6110 Purchase of Site	\$ -	\$ -	\$ -	6220 DSA Plan Check Fees	\$ -	\$ -	\$ -
6115 Technology Improvements	\$ -	\$ -	\$ -	6230 CDE Fees	\$ -	\$ -	\$ -
6120 Appraisals	\$ -	\$ -	\$ -	6235 DTSC Fees	\$ -	\$ -	\$ -
6130 Escrow Costs	\$ -	\$ -	\$ -	6250 Preliminary Tests	\$ -	\$ -	\$ -
6140 Surveys	\$ -	\$ -	\$ -	6255 Construction Testing	\$ 7,568.10	\$ -	\$ -
6150 Support Costs	\$ 21,000.00	\$ 9,099.20	\$ 9,099.20	6259 Construction Testing Change Order	\$ -	\$ -	\$ -
6155 Hazardous Waste Removal	\$ -	\$ -	\$ -	6270 Other Cost Planning	\$ -	\$ -	\$ -
6160 Relocation Assistance	\$ -	\$ -	\$ -	6276 Interim Housing	\$ -	\$ -	\$ -
6170 Land Improvements	\$ 1,929,134.70	\$ 432,936.10	\$ 432,936.10	6279 Other Cost Planning Change Order	\$ -	\$ -	\$ -
Architect Fees	\$ 167,865.60	\$ -	\$ -	6280 Permanent Construction	\$ 721,500.00	\$ -	\$ -
DSA Plan Check Fees	\$ 16,350.00	\$ 16,350.00	\$ 16,350.00	6281 Construction Mgmt. Firms	\$ 13,086.00	\$ -	\$ -
Special Inspection	\$ 17,658.90	\$ -	\$ -	6282 Const. Mgmt. Other Costs	\$ -	\$ -	\$ -
Construction	\$ 1,662,100.00	\$ 416,586.10	\$ 416,586.10	6283 Labor Compliance	\$ -	\$ -	\$ -
Construction Management	\$ 30,534.00	\$ -	\$ -	6285 Construction - Interim Housing	\$ -	\$ -	\$ -
DSA Inspector	\$ 34,626.20	\$ -	\$ -	6289 Permanent Const Change Order	\$ -	\$ -	\$ -
6175 Construction Demolition	\$ -	\$ -	\$ -	6290 Inspection	\$ 14,839.80	\$ -	\$ -
6180 Construction	\$ -	\$ -	\$ -	6293 Inspection Change Order	\$ -	\$ -	\$ -
6185 Site Construction/Interim Housing	\$ -	\$ -	\$ -	Media & Equipment	\$ -	\$ -	\$ -
6189 Site Construction Change Orders	\$ -	\$ -	\$ -	6300 Books/Media for New Libraries	\$ -	\$ -	\$ -
				6400 Equipment over \$15,000	\$ -	\$ -	\$ -
				6415 Technology Hardware over \$15,000	\$ -	\$ -	\$ -
				6416 Technology Software over \$15,000	\$ -	\$ -	\$ -
				Total Expenses	\$ 2,785,003.00	\$ 442,035.30	\$ 442,035.30

	Revenue Received	2016-2017	Revenue Received Totals
Measure J	\$	363,614.75	\$ 363,614.75
State Apportionment	\$	-	\$ -
Contribution	\$	-	\$ -
Total Funds	\$	363,614.75	\$ 363,614.75

Object/Description	Budgeted To Date	Expense 2016-2017	Expense TOTAL	Object/Description	Budgeted To Date	Expense 2016-2017	Expense TOTAL
4400 Furniture & Equipment under \$500	\$ -	\$ -	\$ -	Building Expenditures			
5755 In House Printing	\$ -	\$ -	\$ -	6210 Architect Fees	\$ 60,032.00	\$ -	\$ -
5810 Contracts for Services	\$ 880.00	\$ -	\$ -	6215 Technology Building Improvements			
Land Expenditures				6219 Architect Additional Services			
6110 Purchase of Site	\$ -	\$ -	\$ -	6220 DSA Plan Check Fees	\$ 4,414.50	\$ -	\$ -
6115 Technology Improvements	\$ -	\$ -	\$ -	6230 CDE Fees	\$ -	\$ -	\$ -
6120 Appraisals	\$ -	\$ -	\$ -	6235 DTSC Fees	\$ -	\$ -	\$ -
6130 Escrow Costs	\$ -	\$ -	\$ -	6250 Preliminary Tests	\$ -	\$ -	\$ -
6140 Surveys	\$ -	\$ -	\$ -	6255 Construction Testing	\$ 7,568.10	\$ -	\$ -
6150 Support Costs	\$ 22,500.00	\$ -	\$ -	6259 Construction Testing Change Order	\$ -	\$ -	\$ -
6155 Hazardous Waste Removal	\$ -	\$ -	\$ -	6270 Other Cost Planning	\$ -	\$ -	\$ -
6160 Relocation Assistance	\$ -	\$ -	\$ -	6276 Interim Housing	\$ -	\$ -	\$ -
6170 Land Improvements	\$ 1,168,022.56	\$ 363,614.75	\$ 363,614.75	6279 Other Cost Planning Change Order	\$ -	\$ -	\$ -
Architect Fees	\$ 162,309.66	\$ -	\$ -	6280 Permanent Construction	\$ 589,200.00	\$ -	\$ -
DSA Plan Check Fees	\$ 16,350.00	\$ 16,350.00	\$ 16,350.00	6281 Construction Mgmt. Firms	\$ 13,086.00	\$ -	\$ -
Special Inspection	\$ 17,658.90	\$ -	\$ -	6282 Const. Mgmt. Other Costs	\$ -	\$ -	\$ -
Construction	\$ 941,254.00	\$ 347,264.75	\$ 347,264.75	6283 Labor Compliance	\$ -	\$ -	\$ -
Construction Management	\$ 20,250.00	\$ -	\$ -	6285 Construction - Interim Housing	\$ -	\$ -	\$ -
DSA Inspector	\$ 10,200.00	\$ -	\$ -	6289 Permanent Const Change Order	\$ -	\$ -	\$ -
6175 Construction Demolition	\$ -	\$ -	\$ -	6290 Inspection	\$ 10,200.00	\$ -	\$ -
6180 Construction	\$ -	\$ -	\$ -	6293 Inspection Change Order	\$ -	\$ -	\$ -
6185 Site Construction/Interim Housing	\$ -	\$ -	\$ -	Media & Equipment			
6189 Site Construction Change Orders	\$ -	\$ -	\$ -	6300 Books/Media for New Libraries	\$ -	\$ -	\$ -
				6400 Equipment over \$15,000	\$ -	\$ -	\$ -
				6415 Technology Hardware over \$15,000	\$ -	\$ -	\$ -
				6416 Technology Software over \$15,000	\$ -	\$ -	\$ -
				Total Expenses	\$ 1,875,903.16	\$ 363,614.75	\$ 363,614.75



CALIFORNIA'S
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SCHOOL HOUSINGSM

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Directory of Acronyms

(as of May 5, 2011)

C.A.S.H. has created this acronym book as a helpful resource tool for those in the school facilities industry. This document is a work in progress and does not constitute a complete list of industry acronyms.

If you have acronyms you would like to add, please contact Shannon Mahoney at sfife@m-w-h.com or (916)448-8577.

State/Local/Federal Agencies:

AG – Attorney General
ARB – Air Resources Board
BOE – Board of Equalization
BSC – Building Standards Commission
CAC – Code Advisory Committee
CARB – California Air Resource Board
CBSC – California Building Standards Commission
CCEEB – California Council for Environmental & Economic Balance
CCM – California Coastal Commission
CDAC – California Debt Advisory Committee
CDE – California Department of Education
CDFG – California Department of Fish and Game
CDHS – California Department of Health Services
CEC – California Energy Commission
CGS – California Geological Survey
CHFA – California Housing Finance Agency
CIWMB – California Integrated Waste Management Board
CPUC – California Public Utilities Commission
CSFA – California School Finance Authority
CSSC – California Seismic Safety Commission
DGS – Department of General Services
DIR – Department of Industrial Relations
DLSE – Division of Labor Standards Enforcement
DOF – Department of Finance
DOT – Department of Transportation
DPR – Department of Parks & Recreation
DPR – Department of Pesticide Regulations
DSA – Division of the State Architect
DTSC – Department of Toxic Substances Control
ED – United States Department of Education
EPA – Environmental Protection Authority
FHA – Federal Housing Administration

California's Coalition *for* Adequate School Housing

1130 K St., Suite 210 ♦ Sacramento ♦ CA 95814 ♦ Phone (916) 448-8577 ♦ Fax: (916) 448-7495 ♦ cashnet.org

FHWA – Federal Highway Administration
GASB – Government Accounting Standards Board
IMP – Implementation Committee
LAFCO – Local Agency Formation Committee
LAO – Legislative Analysts' Office
NPWS – National Parks and Wildlife Service
OAL – Office of Administrative Law
OES – Office of Emergency Services
OHEEA – Office of Environmental Health Hazard Assessment
OPSC – Office of Public School Construction
OSE – Office of the Secretary of Education
RWQCB – Regional Water Quality Control Board
SAB – State Allocation Board
SBE – State Board of Education
SDE – State Department of Education
SEA – State Educational Agency
SFM – State Fire Marshal
SFPD – School Facilities Planning Division
SHPO – State Historic Preservation Officer
SWRCB – State Water Resources Control Board
USACOE – United State Army Corp of Engineers
USFWS – United States Fish and Wildlife Services

Organizations:

ACCM – Association of California Construction Managers
ACCS – Advisory Commission on Charter Schools
ACLU – American Civil Liberties Union
ACSA – Association of California School Administrators
AIA – American Institute of Architects
AIACC – American Institute of Architects – California Council
ATSM – American Society for Testing and Materials
BASC – Business and Administration Steering Committee (a subcommittee of CCSESA)
C.A.S.H. – Coalition for Adequate School Housing
CASBO – California Association of School Business Officials
CBIA – California Building Industry Association
CCSA – California Charter Schools Association
CCSESA – California County Superintendents Educational Services Association
CEFPI – Council of Educational Facility Planners International
CFT – California Federation of Teachers
CHPS – Collaborative for High Performance Schools
CPSC – U.S. Consumer Product Safety Commission
CSBA – California School Board Association
CSEA – California School Employees Association
CSF – Californians for School Facilities
CSFC – County School Facilities Consortium
CTA – California Teachers Association
DBIA – Design Build Institute of America
HumRRO – Human Resources Research Organization
IPEMA – International Play Equipment Manufactures Association
MALDEF – Mexican American Legal Defense and Education Fund
NCES – National Center for Education Statistics
NEA – National Education Association
NPSS – National Program for Playground Safety
NRDC – National Resource Defense Council
SBCTC – State Building and Construction Trades Council
SFLA – School Facility Leadership Academy
SFMA – School Facility Manufacturers’ Association
SSDA – Small School Districts’ Association

California’s Coalition *for* Adequate School Housing

1130 K St., Suite 210 ♦ Sacramento ♦ CA 95814 ♦ Phone (916) 448-8577 ♦ Fax: (916) 448-7495 ♦ cashnet.org

Maintenance and Operations:

AC – Asphaltic Concrete
DSM – Demand-Side Management
EMS – Energy Management System
ERP – Emergency Repair Program
FIT – Facility Inspection Tool
HVAC – Heating, Ventilation, and Air Conditioning
IEI – Interim Evaluation Instrument
IPM – Integrated Pest Management
M & O – Maintenance and Operations
MPG – Maintenance Planning Group
PCBs – Polychlorinated Biphenyls
PI – Project Inspector
RPM – Road to Predictive Maintenance
RRMA – Routine Restricted Maintenance Account
SFERA – School Facilities Emergency Repair Account
SWMP – Storm Water Management Plans
SWPPP – Stormwater Pollution Prevention Plan
VOC – Volatile Organic Compound

Environmental:

AIA – Air Impact Assessment
ATS – Active Treatment Systems
CEQA – California Environmental Quality Act
CGP – Construction General Storm Water Permit
EIR – Environmental Impact Report
EMF – ElectroMagnetic Fields
ESA – Environmental Site Assessment
HCP – Habitat Conservation Plan
HMMP – Habitat Mitigation and Monitoring Plan
HMP – Hazard Mitigation Plan
IAQ – Indoor Air Quality
LBP – Lead Based Paint
LID – Low Impact Development
MMRP – Mitigation, Monitoring and Reporting Program
MND – Mitigated Negative Declaration
ND – Negative Declaration
NFA – No Further Action (Letter from DTSC)
NOA – Naturally Occurring Asbestos
NOD – Notice of Determination
NTU – Nephelometric Turbidity Unit (unit used to measure turbidity)
PEA – Preliminary Endangerment Assessment/Preliminary Environmental Assessment
QSD – Qualified SWPPP Developer
QSP – Qualified SWPPP Practitioner
REAP – Random Event Action Plan
RPO – Resource Protection Ordinance
SMARTS – Stormwater Multi-Application and Reporting System
SMS4 – Small Municipal Separate Storm Sewer System
SWPPP – Stormwater Pollution Prevention Plan
TSCA – Toxic Substance Control Act
UXO – Unexploded Ordnance

Fiscal Management:

CAEATFA – California Alternative Energy and Advanced Transportation Financing Authority

CCI – Construction Cost Index

COPs – Certificate of Participation

CPI – Consumer Price Index

CSAM – California Schools Accounting Manual

FAR – Financial Activity Report

FBA – Future Benefits Authority

FCMAT – Fiscal Crisis and Management Assistance Team

GOB – General Obligation Bond

JCFA – Joint Communities Facilities Agreement

JPA – Joint Powers Authority

LOC – Letter of Credit

LRB – Lease Revenue Bonds

MI – Material Inaccuracy

MOU – Memorandum of Understanding

MPB – Master Program Budget

OCIP – Owner Controlled Insurance Program

OPEB – Other Post Employment Benefits

PFA – Public Financing Authority

PIER – Public Interest Energy Research Grants

PO – Purchase Order

POCP – Purchase Order Change Order

POS – Point of Sale

PPA – Power Purchase Agreements

QZAB – Qualified Zone Academy Bond

REPI – Renewable Energy Production Incentive

RFB – Request for Bid

RFP – Request for Proposal

RMA – Rate and Method of Apportionment

SFID – School Facility Improvement District

SFP – School Facilities Program

TRANS – Tax Revenue Anticipation Notes

Architecture/Planning:

ADA – Americans with Disabilities Act
ADA – Average Daily Attendance
AIA – American Institute of Architects
AIACC – American Institute of Architects California Council
AOR – Architect of Record
APN – Assessor Parcel Number
AWG – American Wire Gauge
BCOC – Bond Citizen’s Oversight Committee
BDA – Bid Day Adjustment
BIM – Building Integrated Management
CBEDS – California Basic Education Data System
CDS Code – County- District –School Code
CFD – Community Facilities District
CMAS – California Multiple Award Schedule
COC – Citizen’s Oversight Committee
COP – Certificate of Participation
CPTED – Crime Prevention through Environmental Design
CR – Classroom
CSR – Class Size Reduction
DD – Design Development
DVBE – Disabled Veteran Business Enterprise
EIR – Environmental Impact Report
FIT – Facility Inspection Tool
ICOC – Independent Citizen’s Oversight Committee
IR – Interpretation of Regulations
LCP – Labor Compliance Program
LEA – Local Educational Agencies
MitNegDec – Mitigated Negative Declaration
MP – Multi-Purpose Room
MTYRE – Multi-Track Year-Round Education
NegDec – Negative Declaration
ORG – Overcrowded Relief Grant
OTC – Over the Counter

PC – Pre Check
PIW – Project Information Worksheet
PLA – Project Labor Agreement
RSP – Resource Program
SDC – Special Day Class
SER – Substantial Enrollment Requirements
SFID – School Facility Improvement District
SFNA – School Facilities Needs Analysis
SFP – School Facility Program
SH – Severely Handicapped
TI – Tenant Improvement
TI Sheet – Testing & Inspection

School Construction:

AC – Asphaltic Concrete
ADA – Americans with Disabilities Act
AFF – Above Finished Floor
AGC – Associated General Contractors
AP – Access Point
APDM – Alternative Project Delivery Method
ASI – Architect's Supplemental Instruction
CBC – California Building Code
CCD – Construction Change Directive
CM – Construction Manager
CMAR – Construction Management At Risk
CMC – California Mechanical Code
CO – Certificate of Occupancy
CO – Change Order
COS – Critically Overcrowded Schools
CPC – California Plumbing Code
DB – Design Build
DBB – Design/Bid/Build
GFI/GFCI – Ground Fault Circuit Interrupter
IDF – Intermediate Distribution Frame
IOR – Inspector of Record
IR – Interpretation of Regulations
LLB – Lease-Lease Back
LPP – Lease Purchase Program
MDF – Main Distribution Frame
MI – Material Inaccuracy
MT – "Empty Conduit"
NEC - National Electrical Code
NOC – Notice of Completion
NOE – Notice of Exemption
NTP – Notice to Proceed
NTS – Not to Scale
OC – On Center
OFE – Owner Furnished Equipment
PCO – Proposed or Pending Change Order

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PI – Project Inspector

PM – Program Management

PM – Program Manager

RFI – Request for Information

SWPPP – Stormwater Pollution Prevention Plan

High Performance:

CHPS – Collaborative for High Performance Schools

EMS – Energy Management System

HPSIG – High Performance Schools Incentives Grant

HPRC – High Performance Rating Criteria

LEED – Leadership in Energy and Environmental Design

PV – Photovoltaic

Other:

A/V - Audio Video
AB – Assembly Bill
ACA – Assembly Constitutional Amendment
ACES – Autism Comprehensive Educational Services
AFT – American Federation of Teachers
ALS – Assistive Listening System
API – Academic Performance Index
APR – Accountability Progress Report
ASAM – Alternative Schools Accountability Model
AYP – Adequate Yearly Progress
BMP – Best Management Practices
BPM – Best Practices Manual
BTSA – Beginning Teacher Support and Assessment
CAHSEE – California High School Exit Examination
CAPA – California Alternate Performance Assessment
CAT/6 – California Achievement Test, 6th Edition
CATV – Cable Television
CBEDS -- California Basic Education Data System
CCFRF – Child Care Facilities Revolving Fund
CDS – Community Day School
CELDT – California English Language Development Test
CHSPE – California High School Proficiency Examination
COE – County Office of Education
ConAPP – Consolidated Applications
CRP – Content Review Panel
CSD – City School District
CSFP – Charter School Facility Program
CSIS – California School Information System
CSR – Class Size Reduction
CST – California Standards Test
CTE – Career Technical Education
CTEFP – Career Technical Education Facility Program
CTC – California Commission on Teacher Credentialing
DLOPE – Detailed Listing of Project Expenditures
ECS – Education Code Section

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EL – English Learner
ELAC – English Learner Advisory Committee
ES – Elementary School
ESL – English as a Second Language
FAPE – Free and Appropriate Public Education
FBO – Furnished by Others
FEP – Fluent English Proficient
FIDS – Fire Intrusion Detection System
GATE – Gifted and Talented Education
GCS – Government Code Section
GED – General Education Development
HPSGP – High-Priority School Grant Program
HS – High School
HSAA – High School Attendance Area
IDEA – Individuals with Disabilities Education Act
IEP – Individual Education Plan
II/USP – Immediate Intervention/Underperforming Schools Program
IMAP – Instructional Materials Advisory Panel
IMFRP – Instructional Materials Fund Realignment Program
IOR – Inspector of Record
IS – Intermediate School
Jt. SD– Joint School District
Jt. Un. HSD – Joint Union High School District
LAN – Local Area Network
LEA – Local Educational Agency
LEP – Limited English Proficient
LPP – Lease Purchase Program
MEF – Minimum Essential Facilities
MMP – Mandatory Minimum Penalties
MPR - Multipurpose Room
MS - Middle School
MSB – Main Switch Board
NA – Not Applicable
NAEP – National Assessment of Educational Progress
NALs – Numeric Action Levels
NCLB – No Child Left Behind Act of 2001

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NELs – Numeric Effluent Limits
NIC – Network Interface Card
NIC – Not in Contract
NIMBY – Not In My Backyard
NOI – Notice of Intent
NOT – Notice of Termination
NPS/NPA – Non Public Schools/Non Public Agencies
NRT – Norm-Referenced Test
PAR – Peer Assistance and Review Program for Teachers
PBX – Public Branch Exchange
PIW – Project Information Worksheet
PRDs – Permit Registration Documents
PSAA – Public School Accountability Act
RCDD – Registered Communications Distribution Designer
RFP – Request for Proposals
RFQ – Request for Qualifications
RLA/ELD – Reading/Language Arts/English Language Development
ROCP – Regional Occupation Center or Program
RSP – Resource Specialist Program
SABE/2 – Spanish Assessment of Basic Education, 2nd Edition
SAIT – School Assistance and Intervention Team
SARC – School Accountability Report Card
SAT 9 – Stanford Achievement Test, 9th Education
SB – Senate Bill
SBCP – School Based Coordination Program
SCA – Senate Constitutional Amendment
SDC – Special Day Class
SELPA – Special Education Local Plan Area
SOQ – Statement of Qualifications
SSPI – State Superintendent of Public Instruction
STAR – Standardized Testing and Reporting Program
TC – Telecommunication Closet
TDG – Technical Design Group (PSAA Advisory Committee)
UCP – Uniform Complaint Process
Un. ESD – Union Elementary School District
UON – Unless Otherwise Noted

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USD – Unified School District

UTLA – United Teachers – Los Angeles

WAN – Wide Area Network

WIA – Workforce Investment Act

Alpha Listing

A

A/V – Audio Video
AB – Assembly Bill
AC – Asphaltic Concrete
ACA – Assembly Constitutional Amendment
ACCM – Association of California Construction Managers
ACCS – Advisory Commission on Charter Schools
ACES – Autism Comprehensive Educational Services
ACLU – American Civil Liberties Union
ACSA – Association of California School Administrators
ADA – Americans with Disabilities Act
ADA – Average Daily Attendance
AFF – Above Finished Floor
AFT – American Federation of Teachers
AG – Attorney General
AGC – Associated General Contractors
AIA – Air Impact Assessment
AIA – American Institute of Architects
AIACC – American Institute of Architects California Council
ALS – Assistive Listening System
AOR – Architect of Record
AP – Access Point
APDM – Alternative Project Delivery Method
API – Academic Performance Index
APN – Assessor Parcel Number
APR – Accountability Progress Report
ARB – Air Resources Board
ASAM – Alternative Schools Accountability Model
ASI – Architect's Supplemental Instruction
ATS – Active Treatment Systems
ATSM – American Society for Testing and Materials
AWG – American Wire Gauge
AYP – Adequate Yearly Progress

B

BCOC – Bond Citizen’s Oversight Committee
BDA – Bid Day Adjustment
BIM – Building Integrated Management
BMP – Best Management Practices
BPM – Best Practices Manual
BOE – Board of Equalization
BSC – Building Standards Commission
BTSA – Beginning Teacher Support and Assessment

C

C.A.S.H. – Coalition for Adequate School Housing
CAC – Code Advisory Committee
CAEATFA – California Alternative Energy and Advanced Transportation Financing Authority
CAHSEE – California High School Exit Examination
CAPA – California Alternate Performance Assessment
CARB – California Air Resource Board
CASBO – California Association of School Business Officials
CAT/6 – California Achievement Test, 6th Edition
CATV – Cable Television
CBC – California Building Code
CBEDS – California Basic Education Data System
CBIA – California Building Industry Association
CBSC – California Building Standards Commission
CCD – Construction Change Directive
CCEEB – California Council for Environmental & Economic Balance
CCFRF – Child Care Facilities Revolving Fund
CCI – Construction Cost Index
CCM – California Coastal Commission
CCSA – California Charter Schools Association
CCSESA – California County Superintendents Educational Services Association
CDAC – California Debt Advisory Committee
CDE – California Department of Education
CDFG – California Department of Fish and Game
CDHS – California Department of Health Services

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C – Cont.

CDS – Community Day School
CDS Code – County- District –School Code
CEC – California Energy Commission
CEFPI – Council of Educational Facility Planners International
CELDT – California English Language Development Test
CEQA – California Environmental Quality Act
CFD – Community Facilities District
CFT – California Federation of Teachers
CGP – Construction General Storm Water Permit
CGS – California Geological Survey
CHFA – California Housing Finance Agency
CHPS – Collaborative for High Performance Schools
CHSPE – California High School Proficiency Examination
CIWMB – California Integrated Waste Management Board
CM – Construction Manager
CMAR – Construction Management At Risk
CMAS – California Multiple Award Schedule
CMC – California Mechanical Code
CNAC – Child Nutrition Advisory Council
CO – Certificate of Occupancy
CO – Change Order
COC – Citizen’s Oversight Committee
COE – County Office of Education
ConAPP – Consolidated Applications
COP – Certificate of Participation
COS – Critically Overcrowded Schools
CPC – California Plumbing Code
CPI – Consumer Price Index
CPSC – U.S. Consumer Product Safety Commission
CPTED – Crime Prevention through Environmental Design
CPUC – California Public Utilities Commission
CR – Classroom
CRP – Content Review Panel
CSAM – California Schools Accounting Manual
CSBA – California School Board Association

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C – Cont.

CSD – City School District
CSEA – California School Employees Association
CSF – Californians for School Facilities
CSFA – California School Finance Authority
CSFC – County School Facilities Consortium
CSFP – Charter School Facility Program
CSI – California Solar Initiative
CSIS – California School Information System
CSR – Class Size Reduction
CSSC – California Seismic Safety Commission
CST – California Standards Test
CTA – California Teachers Association
CTC – California Commission on Teacher Credentialing
CTE – Career Technical Education
CTEFP – Career Technical Education Facility Program

D

DB – Design Build
DBB – Design/Bid/Build
DBIA – Design Build Institute of America
DD – Design Development
DGS – Department of General Services
DIR – Department of Industrial Relations
DLOPE – Detailed Listing of Project Expenditures
DLSE – Division of Labor Standards Enforcement
DOF – Department of Finance
DOT – Department of Transportation
DPR – Department of Parks & Recreation
DPR – Department of Pesticide Regulations
DSA – Division of the State Architect
DSM – Demand-Side Management
DTSC – Department of Toxic Substances Control
DVBE – Disabled Veteran Business Enterprise

E

ECS – Education Code Section
ED – United States Department of Education
EIR – Environmental Impact Report
EL – English Learner
ELAC – English Learner Advisory Committee
EMF – ElectroMagnetic Fields
EMS – Energy Management System
EPA – Environmental Protection Authority
ERP – Emergency Repair Program
ES – Elementary School
ESA – Environmental Site Assessment
ESL – English as a Second Language

F

FAPE – Free and Appropriate Public Education
FAR – Financial Activity Report
FBA – Future Benefits Authority
FBO – Furnished by Others
FCMAT – Fiscal Crisis and Management Assistance Team
FEP – Fluent English Proficient
FHA – Federal Housing Administration
FHWA – Federal Highway Administration
FIDS – Fire Intrusion Detection System
FIT – Facility Inspection Tool

G

GASB – Government Accounting Standards Board
GATE – Gifted and Talented Education
GCS – Government Code Section
GED – General Education Development
GFI/GFCI – Ground Fault Circuit Interrupter
GOB – General Obligation Bond

H

HCP – Habitat Conservation Plan
HMMP – Habitat Mitigation and Monitoring Plan
HMP – Hazard Mitigation Plan
HPRC – High Performance Rating Criteria
HPSGP – High-Priority School Grant Program
HPSIG – High Performance Schools Incentives Grant
HS – High School
HSAA – High School Attendance Area
HumRRO – Human Resources Research Organization
HVAC – Heating, Ventilation, and Air Conditioning

I

IAQ – Indoor Air Quality
ICOC – Independent Citizen's Oversight Committee
IDEA – Individuals with Disabilities Education Act
IDF – Intermediate Distribution Frame
IEI – Interim Evaluation Instrument
IEP – Individual Education Plan
II/USP – Immediate Intervention/Underperforming Schools Program
IMAP – Instructional Materials Advisory Panel
IMFRP – Instructional Materials Fund Realignment Program
IMP – Implementation Committee
IOR – Inspector of Record
IPEMA – International Play Equipment Manufactures Association
IPM – Integrated Pest Management
IR – Interpretation of Regulations
IS – Intermediate School

J

JCFA – Joint Communities Facilities Agreement
JPA – Joint Powers Authority
Jt. SD – Joint School District
Jt. Un. HSD – Joint Union High School District

L

LAFCO – Local Agency Formation Committee
LAN – Local Area Network
LAO – Legislative Analysts' Office
LBP – Lead Based Paint
LCP – Labor Compliance Program
LEA – Local Educational Agency
LEED – Leadership in Energy and Environmental Design
LEP – Limited English Proficient
LID – Low Impact Development
LLB – Lease-Lease Back
LOC – Letter of Credit
LPP – Lease Purchase Program
LRB – Lease Revenue Bonds

M

M & O – Maintenance and Operations
MALDEF – Mexican American Legal Defense and Education Fund
MDF – Main Distribution Frame
MEF – Minimum Essential Facilities
MI – Material Inaccuracy
MitNegDec – Mitigated Negative Declaration
MMP – Mandatory Minimum Penalties
MMRP – Mitigation, Monitoring and Reporting Program
MND – Mitigated Negative Declaration
MOU – Memorandum of Understanding
MP – Multi-Purpose Room
MPB – Master Program Budget
MPG – Maintenance Planning Group
MPR - Multipurpose Room
MS - Middle School
MSB - Main Switch Board
MT - "Empty Conduit"
MTYRE – Multi-Track Year-Round Education

N

NA - Not Applicable

NAEP – National Assessment of Educational Progress

NALs – Numeric Action Levels

NCES – National Center for Education Statistics

NCLB - No Child Left Behind Act of 2001

ND – Negative Declaration

NEA – National Education Association

NEC - National Electrical Code

NegDec – Negative Declaration

NELs – Numeric Effluent Limits

NFA – No Further Action (Letter from DTSC)

NIC - Network Interface Card

NIC - Not in Contract

NIMBY - Not In My Backyard

NOA – Naturally Occurring Asbestos

NOC - Notice of Completion

NOD – Notice of Determination

NOE – Notice of Exemption

NOI – Notice of Intent

NOT – Notice of Termination

NPS/NPA – Non Public Schools/Non Public Agencies

NPSS – National Program for Playground Safety

NPWS – National Parks and Wildlife Service

NRDC – National Resource Defense Council

NRT – Norm-Referenced Test

NTP - Notice to Proceed

NTS - Not to Scale

NTU – Nephelometric Turbidity Unit (unit used to measure turbidity)

O

OAL – Office of Administrative Law

OC - On Center

OCIP – Owner Controlled Insurance Program

OES – Office of Emergency Services

OFE - Owner Furnished Equipment

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O Cont'

OHEEA – Office of Environmental Health Hazard Assessment

OPEB – Other Post Employment Benefits

OPSC – Office of Public School Construction

ORG – Overcrowded Relief Grant

OSE – Office of the Secretary of Education

OTC – Over the Counter

P

PAR – Peer Assistance and Review Program for Teachers

PBX - Public Branch Exchange

PC – Pre Check

PCBs – Polychlorinated Biphenyls

PCO - Proposed or Pending Change Order

PEA – Preliminary Endangerment Assessment/Preliminary Environmental Assessment

PFA – Public Financing Authority

PI - Project Inspector

PIER – Public Interest Energy Research Grants

PIW – Project Information Worksheet

PLA – Project Labor Agreement

PM – Program Management

PM - Program Manager

PO – Purchase Order

POCP - Purchase Order Change Order

POS - Point of Sale

PPA – Power Purchase Agreements

PRDs – Permit Registration Documents

PSAA – Public School Accountability Act

PV – Photovoltaic

Q

QSD – Qualified SWPPP Developer

QSP – Qualified SWPPP Practitioner

QZAB - Qualified Zone Academy Bond

R

RCDD - Registered Communications Distribution Designer
REAP – Random Event Action Plan
REC – Renewable Energy Credits
REPI – Renewable Energy Production Incentive
RFB – Request for Bid
RFI – Request for Information
RFP – Request for Proposal
RFQ – Request for Qualifications
RLA/ELD – Reading/Language Arts/English Language Development
RMA – Rate and Method of Apportionment
ROCP - Regional Occupation Center or Program
RPM – Road to Predictive Maintenance
RPO – Resource Protection Ordinance
RRMA – Routine Restricted Maintenance Account
RSP – Resource Program
RSP - Resource Specialist Program
RWQCB – Regional Water Quality Control Board

S

SAB – State Allocation Board
SABE/2 – Spanish Assessment of Basic Education, 2nd Edition
SAIT – School Assistance and Intervention Team
SARC – School Accountability Report Card
SAT 9 – Stanford Achievement Test, 9th Education
SB – Senate Bill
SBCP – School Based Coordination Program
SBCTC – State Building and Construction Trades Council
SBE – State Board of Education
SCA – Senate Constitutional Amendment
SDC – Special Day Class
SDE – State Department of Education
SEA – State Educational Agency
SELPA - Special Education Local Plan Area
SER – Substantial Enrollment Requirements
SFERA – School Facilities Emergency Repair Account

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S Cont'

SFID – School Facility Improvement District

SFLA – School Facility Leadership Academy

SFM – State Fire Marshal

SFMA – School Facility Manufacturers' Association

SFNA – School Facilities Needs Analysis

SFP – School Facility Program

SFPD – School Facilities Planning Division

SH – Severely Handicapped

SHPO – State Historic Preservation Officer

SMARTS – Stormwater Multi-Application and Reporting System

SMS4 – Small Municipal Separate Storm Sewer System

SOQ – Statement of Qualifications

SSDA – Small School Districts' Association

SSPI – State Superintendent of Public Instruction

STAR – Standardized Testing and Reporting Program

SWMP – Storm Water Management Plans

SWPPP – Stormwater Pollution Prevention Plan

SWRCB – State Water Resources Control Board

T

TC - Telecommunication Closet

TDG – Technical Design Group (PSAA Advisory Committee)

TI - Tenant Improvement

TI Sheet - Testing & Inspection

TRANS – Tax Revenue Anticipation Notes

TSCA – Toxic Substance Control Act

U

UCP – Uniform Complaint Process

Un. ESD – Union Elementary School District

UON - Unless Otherwise Noted

USD – Unified School District

USACOE – United States Army Corp of Engineers

USFWS – United States Fish and Wildlife Service

USGBC-United States Green Building Council

UTLA – United Teachers – Los Angeles

UXO – Unexploded Ordnance

V

VOC – Volatile Organic Compound

W

WAN - Wide Area Network

WIA – Workforce Investment Act

MEASURE J
CITIZENS' OVERSIGHT COMMITTEE

PROJECT LIST / BOND SALE ONE

Modernization and New Construction Projects:

ELEMENTARY SCHOOLS

Dan O. Root
Fairview
KI Jones
Sheldon
Oakbrook
Suisun Valley
Tolenas

MIDDLE SCHOOLS

Grange
Green Valley (Fencing)

HIGH SCHOOLS

Fairfield High School (Track and Field)
Rodriguez (Track and Field)

CHOICE SCHOOLS

Public Safety Academy

Planning Costs for Bond Sale Two Projects:

Anna Kyle
Suisun Elementary
Fairfield High School / Sem Yeto High School

Fairfield Suisun Unified School District
Measure J Citizens' Oversight Committee
Meeting Dates

2016-2017

September 20, 2016	<u>District Office</u>
October 18, 2016	<u>District Office</u>
December 12, 2016	<u>District Office</u>
March 13, 2017	<u>District Office</u>
May 8, 2017	<u>TBD</u>

2017-2018

July 10, 2017	<u>TBD</u>
September 11, 2017	<u>TBD</u>
November 13, 2017	<u>TBD</u>
January 8, 2018	<u>TBD</u>
March 12, 2018	<u>TBD</u>
May 14, 2018	<u>TBD</u>

The regular meetings will be held every other month on the second Monday of the month at 4:30 pm. If the second Monday falls on a holiday then the meeting will be on the third Monday of the month. Meeting locations to be determined by the Committee.