

**FAIRFIELD-SUISUN UNIFIED SCHOOL DISTRICT  
FAIRFIELD, CALIFORNIA  
GOVERNING BOARD REGULAR MEETING  
February 13, 2014**

**CALL TO ORDER IN OPEN SESSION**

A regular meeting of the Governing Board of the Fairfield-Suisun Unified School District was held in Conference Room #108 at the District Administrative Center, 2490 Hilborn Road, Fairfield, California, on February 13, 2014.

The Governing Board convened in Open Session at 5:03 p.m.

**APPROVAL OF THE AGENDA**

Board President Isom noted the following revisions to items on the agenda:

- Consent item no. V-D-1, Approval of the Minutes of the Governing Board Public Forum/Study Session Held January 21, 2014 (page 91) and Special Meeting held on January 23, 2014 (page 97)

\*\* Motion was made by Mr. Gaut, seconded by Mr. Polk, and carried with Mrs. Marianno absent, to approve adoption of the agenda as modified.

**PUBLIC COMMENT ON CLOSED SESSION AGENDA**

There were no public comments.

**RECONVENE IN CLOSED SESSION**

The Governing Board reconvened into Closed Session at 5:05 p.m. to discuss:

- Student Discipline
  - Student Expulsion Case nos. 38-1314 through 39-1314
- Conference with labor negotiators regarding the District and the Fairfield-Suisun Unified Teacher Association (F-SUTA) and the Ancillary Professions Association (APA)
- Public Employee Performance Evaluation
  - Superintendent's Progress Report

**CLOSED SESSION ADJOURNMENT**

The Governing Board adjourned Closed Session at 5:58 p.m.

**CALL TO ORDER**

Mr. Isom called the meeting to order at 6:00 p.m.

**REPORT OF ACTION TAKEN IN CLOSED SESSION**

Superintendent Kris Corey reported that during Closed Session the Board gave direction to staff regarding negotiations.

**ROLL CALL**

Members in attendance: Dave Gaut, Judi Honeychurch, Kristin Hsu, David C. Isom, Perry W. Polk, Pat Shamansky, John Silva, and Kris Corey, Superintendent.

Member Absent: Kathy Marianno

**PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

Mr. Isom called upon Students of the Month to lead those in attendance in the Pledge of Allegiance to the Flag of the United States of America.

**INTRODUCTION OF FAIRFIELD-SUISUN UNIFIED SCHOOL DISTRICT STUDENTS OF THE MONTH FOR FEBRUARY 2014**

Board President Isom presented medallions and certificates of recognition to the following students for being selected as District Students of the Month for February 2014:

- Rylee Lanza, Suisun Valley Elementary School

**INTROCUCTION OF FAIRFIELD-  
SUISUN UNIFIED SCHOOL DISTRICT  
STUDENTS OF THE MONTH FOR  
FEBRUARY 2014 (continued)**

- Kaylin Lam, B. Gale Wilson Elementary School
- Alexis Littles, Public Safety Academy

**SUPERINTENDENT'S REPORT**

The following information was included in Superintendent Corey's report:

- Tom Torlakson, State Superintendent of Public Instruction, was very impressed by what he saw on his visit to the District, February 3. He started at the Public Safety Academy (PSA) and was joined by Fairfield Chief of Police Walt Tibbet, Senator Lois Wolk, as well as other dignitaries. He visited classrooms at PSA, David Weir Preparatory Academy, and Crystal Middle School. Mr. Torlakson and staff were impressed with each school that was visited, especially the use of technology and how far teachers have progressed with Common Core.
- A video was shared that was created by second graders and is now on the California Department of Education website, as well as the website for UC Berkeley.
- She was elected as a Travis Air Force Base (TAFB) Honorary Commander on February 7. She observed how robotics and technology are used every day for a myriad of things. She also learned that TAFB is a call center for 17 other bases.
- She attended a Lyons Club speaking event with Dr. Marylou Wilson
- The Superintendent was nominated and asked to participate in the National Security Forum in Montgomery, Alabama in May.

**APPROVAL OF CONSENT  
CALENDAR**

\*\* Motion was made by Mrs. Honeychurch, seconded by Mr. Polk, and carried with Mrs. Marianno absent, to approve the following Consent Calendar items:

- V-A-1 student expulsion case no. 38-1314
- V-A-2 student expulsion case no. 39-1314
- V-A-3 out-of-state travel for Armijo High School staff to attend the Common Core Standards and Assessment Conference in Glendale, Arizona from April 29 – May 2, 2014
- V-A-4 out-of-state travel for Armijo High School staff to attend the Leadership Now Conference in Las Vegas, Nevada from April 1-3, 2014
- V-B-1 acceptance of donations to the district
- V-B-2 Resolution No.17 -1314, Request for Increase/Decrease of Appropriations and Estimated Income for Month Ending December 2013
- V-B-3 declaration of district obsolete and surplus equipment and authorization to sell at public auction, or disposal at the public dump
- V-C-1 personnel action report 1314-11a (certificated hires, leaves, retirements, and resignations)
- V-C-2 personnel action report 1314-11b (classified hires, leaves, retirements, and resignations)
- V-C-3 addendum to the certification of high school spring sports coaches for the 2013-2014 school year

**APPROVAL OF CONSENT  
CALENDAR (continued)**

- V-C-4 extended day positions for winter of the 2013-2014 school year
- V-C-5 out-of-state travel for staff members to participate in a teacher recruitment fair at Grand Valley State University in Allendale, Michigan on March 3-4, 2014
- V-C-6 out-of-state travel for staff members to participate in teacher recruitment fairs at Utah State and Brigham Young University in Utah on March 18-19, 2014
- V-D-1 minutes of the Governing Board special meeting held on January 9, 2014, regular meeting held on January 16, 2014, public forum/study session held on January 21, 2014, and special meeting held on January 23, 2014
- V-D-2 Resolution No. 19-1314, Resolution to Excuse Board Member Isom's Attendance at the January 21, 2014 Governing Board Public Forum/Study Session

**APPROVAL OF COMMON CORE HIGH  
SCHOOL MATHEMATICS COURSES  
FOR THE 2014-2015 SCHOOL YEAR**

Malcolm Butler, Assistant Superintendent of Educational Services, introduced this item and Dr. Sheila McCabe, Director of Secondary Education, presented the item. The Secondary Curriculum Committee meets semi-annually to review submitted course proposals. The committee has reviewed and recommends approval of three new courses: Mathematics 1 (College Prep), Mathematics 2 (College Prep), and Mathematics 3 (College Prep).

**REQUEST TO SPEAK**

George Guynn, community member, voiced his opinion regarding Common Core.

**APPROVAL OF COMMON CORE HIGH  
SCHOOL MATHEMATICS COURSES  
FOR THE 2014-2015 SCHOOL YEAR  
(continued)**

- \*\* Motion was made by Ms. Shamansky, seconded by Mr. Gaut, and carried, with Student Board Member Hsu agreeing and Mrs. Marianno absent, to approve the Common Core High School Mathematics courses for the 2014-2015 school year.

**RESCIND APPROVAL OF SALE OF  
SURPLUS PROPERTY TO THE SAN  
RAMON UNIFIED SCHOOL DISTRICT**

Kelly Morgan, Assistant Superintendent of Business Services, requested that the governing board rescind the action taken on January 16, 2014, to sell surplus property to the San Ramon Unified School District. There was an error in the identification of the district that had an interest in the property.

- \*\* Motion was made by Mrs. Honeychurch, seconded by Mr. Gaut, and carried with Student Board Member Hsu agreeing and Mrs. Marianno absent, to rescind approval of sale of surplus property to the San Ramon Unified School District.

**APPROVAL OF SALE OF SURPLUS  
PROPERTY TO SANTA ROSA CITY  
SCHOOLS**

Kelly Morgan, Assistant Superintendent of Business Services, presented this item. In accordance with Education Code Section 17542, the governing board of any school district may sell used property belonging to the district to another school district. The selling price shall be fixed by the governing board and approved by the county superintendent of schools. Due to our recent Energy Management System upgrades, we have some old Energy Management equipment (APEX units) that is no longer needed by the District. The Santa Rosa City Schools has expressed an interest in purchasing one of these APEX units from the District.

**APPROVAL OF SALE OF SURPLUS  
PROPERTY TO SANTA ROSA CITY  
SCHOOLS (continued)**

- \*\* Motion was made by Mrs. Honeychurch, seconded by Mr. Gaut, and carried with Student Board Member Hsu agreeing and Mrs. Marianno absent, to approval sale of surplus property to Santa Rosa City Schools.

**REVIEW AND POTENTIAL APPROVAL  
OF RESOLUTION NO. 18-1314,  
CRITERIA FOR DETERMINING ORDER  
OF SENIORITY FOR THOSE  
EMPLOYEES WITH THE SAME DATE  
OF FIRST PAID SERVICE**

Dr. Marylou Wilson, Assistant Superintendent of Human Resources, presented this item. The purpose of this resolution is to provide criteria for determining seniority between certificated employees with the same hire date.

- \*\* Motion was made by Ms. Shamansky, seconded by Mrs. Honeychurch, and carried, with Mrs. Marianno absent, to approve Resolution No. 18-1314, criteria for determining order of seniority for those employees with the same date of first paid service.

**REVIEW AND POTENTIAL APPROVAL  
OF PROPOSED SCHOOL CALENDAR  
FOR THE 2014-2015 SCHOOL YEAR**

Dr. Robert Martinez, Director of Human Resources, presented this item. The calendar committee has completed its task of finalizing the proposed school calendar for the 201-2015 school year. Staff presented a proposed school calendar for the 2014-2015 school year, which included the start and end dates that were approved by the Board at the January 16, 2014 meeting.

Ms. Shamansky reminded the public of the hard work that it takes to get through the process of getting a calendar approved.

- \*\* Motion was made by Ms. Shamansky, seconded by Mr. Gaut, and carried, with Student Board Member Hsu agreeing and Mrs. Marianno absent, to approve the proposed school calendar for the 2014-2015 school year.

**PUBLIC COMMUNICATION**

Philip Doty, community member, expressed his opinion regarding the different transitions that several district schools have gone through over the years.

Jackie Farmer, teacher, expressed her desire to have elementary music brought back to the schools.

Joan Gaut, Music for Our Children, said that she is glad to see that music is going to be part of the potential parcel tax measure.

Nancy Dunn, member of FSUTA, expressed concern regarding communications between the District and the bargaining units.

George Guynn, community member, expressed his opinion about school holidays and building maintenance.

**MONTHLY REPORT ON THE  
IMPLEMENTATION STATUS OF THE  
DISTRICT LOCAL EDUCATIONAL  
AGENCY (LEA) PLAN: UPDATE ON  
HIGH SCHOOL PROGRAM  
IMPROVEMENT PLAN**

Malcolm Butler, Assistant Superintendent of Educational Services, introduced this item. Dr. Sheila McCabe, Director of Secondary Education, presented the item and high school principals provided an update on steps taken to implement the High School Program Improvement Plan. The following information was included in the presentation:

**MONTHLY REPORT ON THE  
IMPLEMENTATION STATUS OF THE  
DISTRICT LOCAL EDUCATIONAL  
AGENCY (LEA) PLAN: UPDATE ON  
HIGH SCHOOL PROGRAM  
IMPROVEMENT PLAN (continued)**

**High School Improvement Plan:**

- Focus on academic achievement
- Clear curriculum alignment
- Frequent assessment of student progress and multiple opportunities for ALL improvement
- Emphasis on non-fiction reading/writing
- Collaboration focusing on student achievement
- Quality professional development plan

**Quality Professional Development**

- West Ed Lesson Design
  - Plan
  - Observe
  - Debrief
- Teach for Success
- Technology Integration
  - Shmoop
  - Naviance

**Mathematics**

- West Ed Scope and Sequence Development
- Silicon Valley Math Initiative
- Unit/Lesson Development
  - Leadership and Learning Center
  - West Ed

**English Language Arts/Literacy**

- West Ed Scope and Sequence Development
- Expository Reading and Writing Curriculum
- Curriculum Assessment and Instruction Specialists (CAIS)

**Outcomes**

- Increased Collaboration Between Sites
- Increased Emphasis on Non-Fiction Reading and Writing
- Increased Common Core Focus in All Content Areas

Several high school principals provided a summary of professional development occurring at the sites and the impact it has had on teaching and learning.

The Board discussed professional development, with regard to teacher training, and how many teachers take advantage of the opportunity for more training. They also discussed the use of the Parent Portal and would like more information regarding teachers' use of the portal at a future Board meeting.

As this is a routine item, no formal presentation was made.

**REVIEW FINANCIAL STATEMENT FOR  
THE MONTH ENDING  
DECEMBER 2013**

**PARCEL TAX MEASURE PROCESS**

Kelly Morgan, Assistant Superintendent of Business Services, presented this item. On January 16, 2014, the Governing Board awarded a contract for professional services to Bregman and Associates for a parcel tax measure public opinion survey. According to Ms. Morgan, the next step is to provide information

**PARCEL TAX MEASURE PROCESS  
(continued)**

to the Board regarding the timeline and process, should they decide to move forward with a measure. Keith Weaver from Government Financial Strategies, presented information to the Governing Board regarding the process. Mr. Weaver included the following information regarding the parcel tax measure:

**Background Information:**

- California State Constitution allows the imposition of special taxes following 2/3 voter approval.
  - Special taxes means not ad valorem (not according to value).
- Two types of special taxes a school district can levy:
  - Mello-Roos Community Facility District taxes
    - ✓ The District has experience with 6 CFDs (5 active)
    - ✓ May only be used for facilities projects
  - Parcel taxes
    - ✓ May be used for programs or facilities projects
    - ✓ Typically used for programs
- Must be applied uniformly to all taxpayers or all real property within the district.
  - Typically levied as same amount for every taxable parcel.
  - Other school districts have tried varying the formula.

**Top 10 Property Owners by Parcels Owned**

<b>Rank</b>	<b>Company</b>	<b>Business Type</b>
1	Fairfield Quail Terrace	Property Mgmt.
2	West Coast Home Builders	Homebuilder
3	MP Res I	Real Estate Investor
4	Louden	Real Estate Investor
5	O'Brien at Suisun	Homebuilder
6	Placerville Apartments	Property Mgmt.
7	Federal National Mortgage	Mortgage Banking
8	KDT Commercial Properties	Property Mgmt.
9	Lefever Mattson	Property Mgmt.
10	Albert D Seeno	Construction

Note: excludes exempt parcels. Source is County of Solano Assessor's Office.

Business type based on internet research and not an official classification.

**Parcel Tax Parameters**

- No legal constraint on the maximum amount of tax.
- A fixed inflation adjustment is allowed at the District's option.
- A term is allowed at the District's option.
  - Other public agencies required to set term consistent with their GANN limit but not school districts.

**PARCEL TAX MEASURE PROCESS  
(continued)**

- Oversight & accountability
  - Annual report to the Board of funds collected, expended, and status of projects and programs authorized funding.

**Allowable Exemptions**

- Legal exemptions (optional):
  - Taxpayers 65 years or older
  - Persons receiving Supplemental Security income for a disability
  
- Practical exemptions:
  - Parcels which have no value or exempt from value and not paying general property taxes.
  - Adjacent parcels which have a single purpose and the same owner.

**Programs Being Considered**

Music  
Art  
Physical education  
Athletics  
Technology  
Libraries  
Career tech education  
Early childhood education  
Summer school programs  
Class size reduction  
Bilingual outreach  
School safety

**Placing Parcel Tax Measure on Ballot**

- District determines parameters:
  - Uses of funds
  - Amount of tax
  - Inflation adjustment (optional)
  - Term of tax (optional)
  - Exemptions (optional)
- Public hearing held regarding proposed parcel tax measure
- Board adopts resolution placing parcel tax measure on ballot
  - Ballot language limited to 75 words
- Notice of election and other documents provided to County
  - Legal deadline is 90 days prior to election
  - Solano County's preferred deadline is 111 days prior

**What Other School Districts Have Asked**

- Most Parcel Tax measures ask between \$50 - \$199 annually
- Most Parcel Tax Measures ask for a term of 4-8 years

**Results of Other School District Elections**

- 55% of school district Parcel Tax Elections have been successful over the last 30 years

**PARCEL TAX MEASURE PROCESS  
(continued)**

**Parcel Tax Revenue Models**

- Amount of tax
  - \$49 per parcel and \$99 per parcel
- Inflation adjustment
  - No inflation and 2% annual inflation
- Term of tax
  - 6 years modeled
- Exemptions included
  - Senior citizens and those exempt from general property tax
- Expenses included
  - Solano and Napa counties, and private firm administration

**Next Steps**

- March
  - Public opinion survey
- April 10th Board Meeting
  - Presentation of public opinion survey results
- May 8th Board Meeting
  - Presentation of proposed parcel tax plan
- June 26th Board Meeting
  - Public hearing and consider calling for parcel tax election
- July 16th
  - County deadline for calling election
- November 4th
  - Election day

**REVIEW OF TRANSITIONAL  
KINDERGARTEN THROUGH THIRD  
GRADE CLASS SIZE REDUCTION**

Kelly Morgan, Assistant Superintendent of Business Services, presented this item. According to Ms. Morgan, in the 2013-14 State Budget and again in the Governor's proposal for the 2014-15 State Budget, Grade Span Adjustment funding is available for class size reduction (CSR) in grades Transitional Kindergarten (TK) through third grade. In order to receive funding for this program, districts must show progress toward meeting an eight year goal of a 24:1 class size that is proportional to the amount of funding allocated toward the program in the State Budget. The most difficult and costly part of this program is that the class sizes must be met at each individual school site or the funding is lost for the entire school district. Adding one student to one class has the potential to drive that school over its school-wide cap, which can result in class changes for students any time throughout the year. The current Memorandum of Understanding (MOU) will end in June 2014.

**REVIEW OF REVISED JOB  
DESCRIPTION FOR DIRECTOR OF  
PURCHASING AND CONTRACT  
SERVICES**

As this is a routine item, no formal presentation was made.

**REAFFIRM GOVERNING BOARD  
BUDGET PRIORITIES FOR THE 2014-  
2015 SCHOOL YEAR**

Board President Isom presented this item. In December 2013, a budget priorities survey was created and posted to the District website. This survey was sent to all schools, staff, Parent Leaders, Voces Unidas, Faith PAC, and other community groups asking for their input.



**REAFFIRM GOVERNING BOARD  
BUDGET PRIORITIES FOR THE 2014-  
2015 SCHOOL YEAR (continued)**

On January 21, 2014, the Governing Board held a Public Forum in a further attempt to obtain community input. After hearing from the public speakers, Kelly Morgan, Assistant Superintendent of Business Services, provided a presentation on the Governor's proposals for the 2014-15 State Budget and K-12 Education, the Local Control Funding Formula (LCFF), and the impact to the Fairfield-Suisun Unified School District. At that time, Ms. Morgan also reviewed the Board's top five budget priorities for the 2013-14 school year, and the responses received regarding the December 2013 online budget survey.

The Board identified its top five budget priorities for the 2014-15 school year as follows:

- Employee compensation
- Bilingual staff at school sites
- Elementary Visual Performing Arts and P.E.
- Technology enhancement
- Vocational Education

Board members also discussed various budget priorities they would like Bregman and Associates, consulting firm approved at the January 16, 2014 Board meeting, to consider when polling the community regarding a potential parcel tax. Those priorities included:

- Enhanced technology
- Elementary art, music, P.E.
- Preschools and Transitional Kindergarten
- Strengthening libraries
- Bilingual staff at sites, including outreach workers
- Middle school sports
- Develop a pathway for technical trades; work with local trade unions
- Support for Class Size Reduction
- Extended summer school program to include enrichment classes
- School safety: School Resource Officer (SROs), crossing guards, etc.

According to Superintendent Corey, administration is requesting that the Governing Board reaffirm its budget priorities for the 2014-15 school year as listed, as well as budget priorities to present to Bregman and Associates for the community survey.

The Board reaffirmed, by consensus, its top five budget priorities for the 2014-15 as listed, as well as budget priorities that could be used to poll the community regarding a potential parcel tax.

**DISCUSSION REGARDING PROCESS  
FOR SHARING RESULTS OF SCHOOL  
EFFECTIVENESS SURVEY**

Kris Corey, Superintendent, presented this item. At the direction of the Board, the Governance Subcommittee was given the task of creating and conducting a School Effectiveness Survey. The survey was designed to gather input from staff, students, parents, and community members regarding their interactions with and perceptions of the District. The survey was reviewed and approved at the December 12, 2013 Governing Board meeting and posted to the District's website in both English and Spanish.

**DISCUSSION REGARDING PROCESS  
FOR SHARING RESULTS OF SCHOOL  
EFFECTIVENESS SURVEY (continued)**

Staff has requested a discussion and direction from the Board on a process for sharing the results of the survey. Superintendent Corey suggested that when reviewing the information from the survey, that the needs or concerns identified by the community are highlighted. Those concerns or needs will be given to the Governance Subcommittee and then shared with the Board at a future date. Once this has been completed, the Board will discuss how to best share this information with the community.

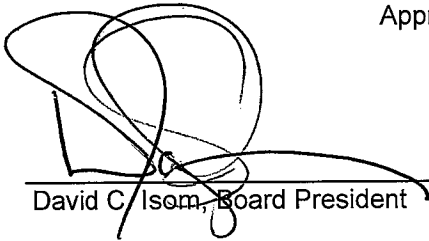
Student Board Member Hsu met with the Fairfield High School Advisory Council where they discussed the Budget Priority Survey. Information discussed at that meeting will be presented at a future Board meeting.

**BOARD SUBCOMMITTEE REPORT  
AND MEMBER INFORMATION**

Reports were provided by Mrs. Honeychurch and Ms. Shamansky.

**ADJOURNMENT**

There being no further business, Mr. Isom, adjourned the meeting at 8:11 p.m., in honor of Fran Downey, Board Member Kathy Marianno's mother.

  
\_\_\_\_\_  
David C. Isom, Board President

Attest:

*lm*

Approved:

  
Pat Shamansky, Clerk